

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF WEST COVE
IN THE PROVINCE OF ALBERTA, HELD ON MAY 27TH, 2010,
AT THE WEST COVE COMMUNITY CENTRE,
WEST COVE, AB, COMMENCING AT 6:00 P.M.**

IN ATTENDANCE

Mayor Gordon Harris
Deputy-Mayor Doug Krasowski
Councillor Loretta Muir
Municipal Administrator Dennis Evans
Development Officer Paul Hanlan

ABSENT

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Mayor Gordon Harris.

**ACCEPTANCE OF
AGENDA**

Res. P10-395

Moved by Deputy-Mayor Doug Krasowski that today's agenda, as presented, be adopted. CARRIED

**APPROVAL OF
MINUTES**

Res. P10-396

Moved by Deputy-Mayor Doug Krasowski that the Minutes of the Regular Meeting of Council held on April 22nd, 2010, be approved, as presented. CARRIED

PUBLIC HEARINGS

There were no Public Hearings scheduled for this meeting.

DELEGATIONS

There were no Delegations scheduled for this meeting.

**BUSINESS ARISING
FROM THE MINUTES**

Res. A10-845

Gate installation on Park 6:

Moved by Deputy-Mayor Doug Krasowski that administration proceed with the gate installation on the walkway in Park 6.

Councillor Loretta Muir asked for a recorded vote:

Mayor Gordon Harris	In Favour
Deputy-Mayor Doug Krasowski	In Favour
Councillor Loretta Muir	Opposed
	CARRIED

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Development Officer Paul Hanlan:

Council discussed several outstanding Development issues with Mr. Hanlan.

1. Lot 13A, Block 15, Plan 721MC. Mr. Hanlan confirmed that the modular home was entirely compliant to the Development Permit previously approved by Council. Mr. Hanlan will prepare a Land Use Bylaw recommendation in regard to architectural controls for future developments.
2. Lot 25, Block 14, Plan 721MC. Mr. Hanlan commented that he is still working with the property owner in regard to the shed in the front yard.
3. Lots 11, 12, & 13, Block 14, Plan 721MC. Mr. Hanlan explained that he still has not completed the requested lot consolidation and land title notice.
4. Lot 13A, Block 1, Plan 6983KS. Mr. Hanlan explained the conversation he has had with the property owner.

Res. A10-846

Moved by Deputy-Mayor Doug Krasowski that Administration send a demand letter to the property owner to have their fence removed from municipal property within 15 days and in failing to do so the Village will proceed the removal and have all costs in doing so put on the Tax Roll. CARRIED

Res. A10-847

Moved by Deputy-Mayor Doug Krasowski that Administration have the lot surveyed to determine the southerly property line. CARRIED

Res. A10-848

Moved by Councillor Loretta Muir that if the property owner does not remove the fence from municipal property that administration proceed with the removal. CARRIED

5. Lot 5, Block 8, Plan 6983KS. Mr. Hanlan explained the 75% rule that exists under the MGA for maintaining or rebuilding a structure versus required demolition. When he spoke to the property owner only the roof and roof trusses were to be replaced. Mr. Hanlan will follow-up.
6. Lot 8, Block 16, Plan 721MC. Mr. Hanlan updated Council on the conversations he has had with the property owner in regard to the excavation and dirt piles and platforms.
7. Council discussed with Mr. Hanlan several other Development Issues in the Village.

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NEW BUSINESS

Res A10-849

Appointment of Returning Officer:

Moved by Councillor Loretta Muir that Council appoints Dennis Evans as Returning Officer for the 2010 Municipal Election. CARRIED

Yellowhead Regional Library Agreement:

The Yellowhead Regional Library forwarded the System Municipal Agreement documents to become a member of the YRL.

Res. A10-850

Moved by Deputy-Mayor Doug Krasowski that the Summer Village of West Cove agrees to become a member of the Yellowhead Regional Library and further that the Mayor and the Administrator execute the System Municipal Agreement. CARRIED

YRL Trustee Appointment:

Under the YRL Agreement, the Summer Village is eligible to appoint a representative to the YRL Board.

Res. A10-851

Moved by Councillor Loretta Muir that the Summer Village search for an appropriate candidate for the position and advise the Board at a later date of the appointment. CARRIED

Lac Ste. Anne County – Library Funding Formula:

Lac Ste. Anne County forwarded several options for the local Library Funding.

Res. A10-852

Moved by Councillor Loretta Muir that the Summer Village of West Cove would like to have their contribution distributed to the Darwell Library under Option 1, and advise LSAC accordingly. CARRIED

Alberta Emergency Management Agency:

Correspondence received from Alberta Emergency Management Agency requesting assistance with Emergency Planning under the Emergency Management Act to compile an interactive database to assess and support the emergency readiness of the municipality. The database will be compiled on the Milenet website.

Res. A10-853

Moved by Deputy-Mayor Doug Krasowski that Council authorizes the Mayor to execute the amended Milenet Agreement and further that the Mayor and Deputy-Mayor execute the Designation of Stakeholder Administrator agreement appointing Dennis Evans as the Stakeholder Administrator. CARRIED

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Assessment Review Board Agreement:

Lac Ste. Anne County forwarded the Assessment Review Board Agreement.

Res. A10-854

Moved by Councillor Loretta Muir that Council approves the agreement and further authorizes the Mayor and the Administrator to execute the Assessment Review Board Agreement. CARRIED

Alberta Municipal Affairs:

Correspondence received from Alberta Municipal Affairs advising the Summer Village of the requirements of the Alberta Safety Codes and the National Building Code in relation to High Intensity Residential Fires and the 10 Minute Fire Response Time. Amendments to the current Land Use Bylaw or amendments to the Development Permit Application form may be required to facilitate these requirements. Council referred the correspondence to the Development Officer for comment.

Multi-Year Capital Infrastructure Plan:

Council discussed the MYCIP and updated future requirements of the Village.

Res. A10-855

Moved by Councillor Loretta Muir that Council approve the amended Multi-Year Capital Infrastructure Plan covering the years 2010 to 2015, and submit the plan to Alberta Transportation and Alberta Municipal Affairs. CARRIED

FCSS Funding:

Council discussed the manner in which the Village or other community groups can apply for FCSS grant funding.

Res. A10-856

Moved by Councillor Loretta Muir that administration confirm how the Village applies for a member to join the FCSS Regional meetings. CARRIED

Summer Village of Lac Ste. Anne County East:

Correspondence received from SVLSACE requesting the Summer Village of West Cove support a \$300.00 operational fee to cover the costs of committee representation.

Res. A10-857

Moved by Deputy-Mayor Doug Krasowski that this item be tabled to the next meeting. CARRIED

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Vehicle Parking:

Council discussed the ever problematic situation of residents storing abandoned vehicles on private properties within the Village. Item referred back to Administration to proceed with Bylaw preparation which deals specifically with abandoned vehicles and the number of them a resident can have on their property.

Town Hall Meeting:

Council discussed the upcoming Town Hall Meeting Agenda and the refreshments needed.

BYLAWS & POLICIES

There were no new Bylaws or Policies for this meeting.

FINANCIAL

Financial Reports for April:

Municipal Administrator Dennis Evans presented to Council the April financial statements as follows;

- Statement of Revenue & Expenditures for April.
- Balance Sheet as of the end of April.
- Cash Disbursements Journal for April.
- The Bank Reconciliations for April.

Res. P10-397

Moved by Councillor Loretta Muir that the Financial Statements for April, as presented, be accepted for information. CARRIED

CORRESPONDENCE

There was no Correspondence for this meeting.

REPORTS

Mayor Gordon Harris: Mayor Harris had no meetings to report on.

Deputy-Mayor Doug Krasowski: Deputy-Mayor Krasowski had no meetings to report on.

Councillor Loretta Muir: Councillor Muir had no meetings to report on.

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**ADMINISTRATORS
REPORT**

Municipal Administrator Dennis Evans updated Council on the following Village Projects;

Water Well Report: The water well is now shut down for the winter.

Development Report: There were two Development Permits issued for Garages, one Development Permit extension granted, one Compliance Certificate issued and one gas installation notice in April.

Public Works Report:

CONFIDENTIAL MATTERS:

There were no Confidential Matters for this meeting.

NEXT MEETING DATE: The next Regular Meeting of Council will be June 24th, 2010, at 6:00 p.m. at the West Cove Community Centre.

ADJOURNMENT:

Res. P10-398

Moved by Deputy-Mayor Doug Krasowski that the meeting adjourn at 9:30 p.m. CARRIED

These minutes approved this 24th day of June, 2010.

Mayor Gordon Harris

Chief Administrative Officer
Dennis Evans