

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE  
SUMMER VILLAGE OF WEST COVE  
IN THE PROVINCE OF ALBERTA, HELD ON DECEMBER 8<sup>TH</sup>, 2011,  
AT THE WEST COVE COMMUNITY CENTRE,  
WEST COVE, AB, COMMENCING AT 7:00 P.M.**

**IN ATTENDANCE**

Mayor Dave Breton  
Deputy-Mayor Brad Londeau  
Councillor Loretta Muir  
Municipal Administrator Dennis Evans

**ABSENT**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Dave Breton.

**ACCEPTANCE OF  
AGENDA**

Res. P11-448

Moved by Councillor Loretta Muir that today's agenda, as presented, be adopted. CARRIED

**APPROVAL OF  
MINUTES**

Res. P11-449

Moved by Councillor Loretta Muir that the Minutes of the Regular Meeting of Council held on October 27<sup>th</sup>, 2011, be approved, as presented. CARRIED

**PUBLIC HEARINGS**

There were no Public Hearings for this meeting.

**DELEGATIONS**

There were no Delegations for this meeting.

**NEW BUSINESS**

Res. A11-1027

Lac Ste. Anne County:

Council reviewed the Community Policing Patrol Reports received from Lac Ste. Anne County on the policing activities for the Village.

Moved by Councillor Loretta Muir that Council receive the report for information. CARRIED

Res. A11-1028

Alberta Transportation:

Council reviewed the correspondence received from Alberta Transportation regarding the TRAVIS Multi-Jurisdiction Permitting System which is to be imposed in the Village.

Moved by Councillor Loretta Muir that Council receive the correspondence for information. CARRIED

**BYLAWS & POLICIES**

There were no Bylaws or Policies for this meeting.

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**FINANCIAL**

Financial Reports for November:

Municipal Administrator Dennis Evans presented to Council the November Financial Statements as follows;

- Statement of Revenue & Expenditures YTD.
- Balance Sheet as of the end of November.
- Cash Disbursements Journal for November.
- The Bank Reconciliations for November.

Res. P11-450

Moved by Councillor Loretta Muir that the Financial Statements for November, as presented, be accepted for information. CARRIED

2012 Interim Operating & Capital Budget:

Res. A11-1029

Moved by Councillor Loretta Muir that Council approve the 2012 Interim Operating and Capital Budget as presented. CARRIED

**CORRESPONDENCE**

Lot Consolidation:

Administration presented to the Report to Council received from Scheffer Andrew regarding the Lot Consolidation of Lots 7 & 8, Block 6, Plan 6983KS. There were no objections. Council advised administration to proceed with the consolidation.

Ratepayer inquiry:

Council reviewed a request from two ratepayers to have the costs of ditching they incurred, while installing a combined culvert, covered by the Village.

Res. A11-1030

Moved by Councillor Loretta Muir that Council approve the costs of ditching incurred by the residents as this was a portion of the municipal drainage project. CARRIED

Ratepayer response:

Administration presented to Council correspondence received from a ratepayer explaining their intentions to install a required septic holding tank on their property. Council advised administration to follow-up in the spring to make sure the installation proceeds as advised.

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**COUNCILLOR REPORTS**

Mayor Dave Breton: Mayor Breton had no meetings to report on.

Deputy-Mayor Brad Londeau: Deputy-Mayor Londeau had no meetings to report on.

Councillor Loretta Muir: Councillor Muir had no meetings to report on.

**ADMINISTRATORS  
REPORT**

Municipal Administrator Dennis Evans updated Council on the following Village Projects;

Water Well Report: There was no water report as the water will be shut off for the season in one week.

Development Report: There were no Development Permits issued in October or November.

Public Works Report: Mr. Evans presented to Council the report received from the appointed weed inspector for the Village, Ms. Jackie Gamblin, regarding the activities she encountered in the Village during the past season. Council received the report for information.

**CONFIDENTIAL MATTERS:**

Res. A11-1031                      Moved by Councillor Loretta Muir that Council go in camera at 8:00 p.m. to discuss an ongoing legal matter, the 2011 CAO Performance Evaluation, and the 2012 Management Services Agreement.                      CARRIED

Res. A11-1032                      Moved by Councillor Loretta Muir that Council come out of in camera at 8:30 p.m.                      CARRIED

**NEXT MEETING DATE:** The next Regular meeting of Council will be held January 26<sup>th</sup>, 2012 at 7:00 p.m. at the West Cove Community Centre.

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**ADJOURNMENT:**

Having no further business to attend to for this meeting  
Mayor Dave Breton adjourned the meeting at 8:35 p.m.

These minutes approved this 26<sup>th</sup> day of January, 2012.

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Mayor Dave Breton

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Chief Administrative Officer  
Dennis Evans