

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF WEST COVE
IN THE PROVINCE OF ALBERTA, HELD ON JULY 26TH, 2012,
AT THE WEST COVE COMMUNITY CENTRE,
WEST COVE, AB, COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Mayor Dave Breton
Deputy-Mayor Brad Londeau
Councillor Loretta Muir
Municipal Administrator Dennis Evans

ABSENT

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Mayor Dave Breton.

**ACCEPTANCE OF
AGENDA**

Res. P12-473

Added to the Agenda was item 5c) Paving and 5d) Fencing. Moved by Councillor Loretta Muir that today's agenda, as amended, be adopted. CARRIED

**APPROVAL OF
MINUTES**

Res. P12-474

Moved by Councillor Loretta Muir that the Minutes of the Regular Meeting of Council held on June 28th, 2012, be approved, as presented. CARRIED

PUBLIC HEARINGS

There were no Public Hearings for this meeting.

DELEGATIONS

Constable Dwight Dawn was not available for this meeting, however will attend the next Council meeting.

NEW BUSINESS

Security Deposit Agreement:

Administration presented to Council the new Security Deposit Agreement which makes it mandatory that on all Development Permits issued for main dwellings, substantive additions to main dwellings, and garages, a \$2,500.00 Damage Deposit must be made with the Summer Village of West Cove.

Alberta Environment:

Administration presented to Council the Alberta Environment and Sustainable Resource Development Approval No. 00310594-00-00 authorizing the cutting of aquatic vegetation for each lakefront lot on Lac Ste. Anne within the Summer Village of West Cove.

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Paving Project:

Border Paving has not advised the Village of a final start date; however it is expected to start within the next week.

Fencing:

The Compost Pit has been re-leveled and a culvert installed. Administration will advise when Lynx Fencing will be in to fence the area.

BYLAWS & POLICIES

Bylaw # 308-12, a Plan Cancellation Bylaw:

Res. A12-146

Municipal Administrator Dennis Evans read for the first time Bylaw # 308-12, the Plan Cancellation Bylaw.

Moved by Deputy-Mayor Brad Londeau that Council accept first reading of Bylaw # 308-12. CARRIED

Res. A12-147

Municipal Administrator Dennis Evans read for the second time Bylaw # 308-12, the Plan Cancellation Bylaw.

Moved by Mayor Dave Breton that Council accept second reading of Bylaw #308-12, the Plan Cancellation Bylaw. CARRIED

Res. A12-148

Moved by Mayor Dave Breton that Council accept all three readings of Bylaw #308-12, the Plan Cancellation Bylaw, in one meeting. CARRIED UNANAMOUSLY

Res. A12-149

Municipal Administrator Dennis Evans read for the third time Bylaw # 308-12, the Plan Cancellation Bylaw.

Moved by Deputy-Mayor Brad Londeau that Council accept third reading and duly pass Bylaw #308-12, the Plan Cancellation Bylaw. CARRIED

FINANCIAL

Financial Reports for June:

Municipal Administrator Dennis Evans presented to Council the June Financial Statements as follows;

- Statement of Revenue & Expenditures YTD.
- Balance Sheet as of the end of June.
- Cash Disbursements Journal for June.
- The Bank Reconciliations for June.

Res. P12-475

Moved by Councillor Loretta Muir that the Financial Statements for June, as presented, be accepted for information. CARRIED

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CORRESPONDENCE

There was no Correspondence for this meeting.

COUNCILLOR REPORTS

Mayor Dave Breton: Mayor Breton had no meetings to report on, however updated Council with the proceedings with Canada Post and the local Post Boxes.

Deputy-Mayor Brad Londeau: Deputy-Mayor Londeau had no meetings to report on.

Councillor Loretta Muir: Councillor Muir had no meetings to report on.

**ADMINISTRATORS
REPORT**

Municipal Administrator Dennis Evans updated Council on the following Village Projects;

Water Well Report: The water well report for June was not ready yet.

Development Report: There was one Compliance Certificate issued in June.
There was one Stop Order issued in June on Lot 4, Block 18, Plan 721MC.

Public Works Report:
Administration updated Council on a drainage issue located on the west side of Marine Crescent.

Res. A12-150

Moved by Councillor Loretta Muir that the Village advise the property owners at 1511, 1513, and 1515 Marine crescent that they must supply and install culverts on their driveways due to the Village constructing a storm water ditch between their properties and the road surface.

CARRIED

Res. A12-151

Moved by Deputy-Mayor Brad Londeau that the Village constructs a storm water ditch on the east side of Marine Crescent in front of the properties 1511, 1513, and 1515.

CARRIED

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Unsightly & Untidy Reports:

Administration updated Council on six Unsightly & Untidy 'Notice to Owner' reports sent out last month. Three have been resolved and three are still outstanding and may require further action.

CONFIDENTIAL MATTERS:

Administration presented to Council a proposal from Seniuk & Company Chartered Accountants to complete the annual audit for the Village. Item will be discussed at the next Organizational Meeting of Council.

NEXT MEETING DATE: The next Regular meeting of Council will be held August 30th, 2012, at 7:00 p.m. at the West Cove Community Centre.

ADJOURNMENT: Having no further business to attend to for this meeting Mayor Dave Breton adjourned the meeting at 9:30 p.m.

These minutes approved this 30th day of August, 2012.

Mayor Dave Breton

Chief Administrative Officer
Dennis Evans