

SUMMER VILLAGE OF WEST COVE

MINUTES

For the regular meeting of the Council of the Summer Village of West Cove, held at **7:00 p.m. Thursday, April 23, 2015**, at the Community Hall in West Cove, Alberta.

1. Call to Order:

Present: Mayor Don Henderson
Councillor Lynne Worden
Councillor Dave Breton
CAO Anita Blais

2. Agenda: add 7(d) Order for trailer removal. Remove October 27, 2014 minutes from agenda as they were adopted at the February meeting.

RESOL. 15-049

MOVED by Councillor Worden to adopt the agenda as amended.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

3. Minutes: February 19, 2015, Budget meeting March 12, 2015, March 26, 2015

RESOL. 15-050

MOVED by Councillor Worden to adopt the February 19, 2015 minutes.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – no

CARRIED

RESOL. 15-051

MOVED by Councillor Worden to table the March 12, 2015 minutes.

TABLED

RESOL. 15-052

MOVED by Councillor Worden to go in camera at 7:06 p.m.

CARRIED

RESOL. 15-053

MOVED by Mayor Henderson to go out of camera at 7:11 p.m.

CARRIED

RESOL. 15-054

MOVED by Mayor Henderson to adopt the March 26, 2015 minutes.

Recorded vote: Mayor Henderson – yes, Councillor Breton – no

RESOL. 15-055

MOVED by Councillor Worden to table the March 26, 2015 minutes until she confirms with Municipal Affairs about voting.

TABLED

4. Business Arising from Minutes:

(a) Bylaw 404-15 (SDAB)

RESOL. 15-056

MOVED by Mayor Henderson to table the bylaw.

TABLED

NEW BUSINESS

5. Public Works

(a) Maintenance position:

RESOL. 15-057

MOVED by Mayor Henderson to go in camera at 7:15 p.m.

CARRIED

RESOL. 15-058

MOVED by Mayor Henderson to go out of camera at 7:37 p.m.

CARRIED

Council reviewed the four bids that were received.

RESOL. 15-059

MOVED by Councillor Worden to accept either number one or three, depending on who has the best references.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

RESOL. 15-060

MOVED by Councillor Worden to pay Lean2 contracting to provide orientation (standard billing rate) to the new contractor,

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(b) Lagoon report: (on file) work on removing the cat tails should start soon.

(c) Quote for electrical: administration was only able to get one quote.

RESOL. 15-061

MOVED by Mayor Henderson to accept the quote and request an exhaust fan.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(d) Quote for gas: Council reviewed a few options from Lac Ste Anne regarding the gas and furnace installation at the new maintenance shop.

RESOL. 15-062

MOVED by Councillor Worden to accept quotes 1245 & 1246, including both trenches

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(e) Drainage issues: Camp Warwa cannot assist financially. Need to see what the engineer proposed for lot 12 and the cost. Then council can meet with the property owner for further discussion.

(f) Tender(s): Very difficult to get tenders for work out here. Need to figure out the best way. Advertise? Need to fix cracks on the roads. Preferred vendor list?

RESOL. 15-063

MOVED by Mayor Henderson to contact paving company(s) to get bids to repair potholes and cracks.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

RESOL. 15-064

MOVED by Mayor Henderson to take a five minute break at 8:04 p.m.

CARRIED

The meeting resumed at 8:09 p.m.

6. Financial matters:

(a) Financial Statement:

RESOL. 15-065

MOVED by Councillor Worden to adopt the financials.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(b) Accounts: Received for information.

(c) 2015 Budget: Council reviewed the budget prepared by administration.

RESOL. 15-066

MOVED by Councillor Worden to adopt the budget with one change: set transfer from reserves to \$45,000.00.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – no

CARRIED

RESOL. 15-067

MOVED by Mayor Henderson to take a five minute break at 9:28 p.m.
The meeting resumed at 9:33 p.m.

CARRIED

(d) 2015 tax bylaw: amend based on the changes to the budget, Assign three readings

RESOL. 15-068

MOVED by Councillor Worden to give first reading to Bylaw 450-15, 2015 tax rates.

CARRIED

RESOL. 15-069

MOVED by Councillor Breton to give second reading to Bylaw 450-15. **CARRIED**

RESOL. 15-070

MOVED by Mayor Henderson to give consideration to third reading of Bylaw 450-15.

CARRIED

RESOL. 15-071

MOVED by Councillor Worden to give third reading to Bylaw 450-15.

CARRIED

7. Development & Assessment

(a) Dev Perm 15-02: Received for information.

(b) Demolition Perm 15-01: Received for information.

(c) Inspection report on new maintenance shop was received for information.

8. Safety Matters

(a) Working Alone Policy:

TABLED

(b) WCB day of mourning: Poster was put up on bulletin board. Received for information.

9. Taxation and Administration

(a) Tax lot sale:

RESOL. 15-072

MOVED by Mayor Henderson to list the property at \$39,000.00.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

RESOL. 15-073

MOVED by Councillor Worden to list with Diamond Realty (Knysh).

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(b) Letter from deputy minister regarding council discussing the lawsuit was received for information.

(c) MSI additional funding for 2014.

RESOL. 15-074

MOVED by Councillor Worden to apply additional \$18,287 to the hall renovations.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(d) ACP grant: Alberta Beach applied for 200,000.00 for revenue and cost sharing study

(e) Lac Ste Anne County – Invitation for council to meet with their council was received for information. 29th of August, the county will be celebrating 50th anniversary. Challenge to all municipalities to donate \$100 to encourage more women in municipal government.

RESOL. 15-075

MOVED by Mayor Henderson to donate the \$100.00 100 to the FCM Women in Municipal Government initiative. Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(f) Annual meeting date:

RESOL. 15-076

MOVED by Mayor Henderson to have the general meeting on August 8, 2015 at 1:00 p.m.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – no

CARRIED

(g) Newsletter:

RESOL. 15-077

MOVED by Mayor Henderson to send out the newsletter as drafted.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – no

CARRIED

(h) Advertising: delete

(i) Correspondence from ratepayers: CAO read a letter from several ratepayers thanking councillor Breton for his hard work.

10. Council Reports: Regional Emergency Service committee meeting: Mayor Henderson attended, looking at regional planning council will review information provided meet with representatives. Mayor Henderson provided council with confidential draft information. There was also discussion about disasters, terms of reference, bylaws, etc. Mandatory to have an emergency plan. Councillor Breton: attended the ASVA boat mooring workshop: docks 15 feet from property line, 5 feet wide maximum, private docks are covered by cabin insurance. ASVA website – look at presentation. Councillor Breton will email the information. ASVA is looking for input to help draft guidelines.

11. In-camera discussions

RESOL. 15-078

MOVED by Mayor Henderson to go in camera at 10:36 p.m.

CARRIED

RESOL. 15-079

MOVED by Councillor Worden to go out of camera at 10:45 p.m.

CARRIED

RESOL. 15-080

MOVED by Councillor Worden to authorize mayor Henderson to sign the letter to the Minister with respect to the request for the ACP funding for the region, if it is presented at the May 19th meeting.

Recorded vote: Mayor Henderson – yes, Councillor Worden – yes, Councillor Breton – yes

CARRIED

(a) OIPC: email was received for information.

12. Assortment of Newsletter, Bulletins etc.:

YRL Annual Report, Municipal Excellence, Oilsands Review

13. Date of next Meeting: May 28, 2015

14. Adjournment

RESOL. 15-081

MOVED by Councillor Worden to adjourn at 10:46 p.m.

CARRIED

Mayor

Administrator