

## SUMMER VILLAGE OF WEST COVE

### MINUTES

For the **rescheduled** regular meeting of the Council of the Summer Village of West Cove, at 7:00 p.m. **Monday, August 11, 2014**, at the Community Hall in West Cove, Alberta.

Present: Mayor Don Henderson  
Councillor Lynne Worden  
Administrator Anita Blais

24 ratepayers attended the meeting

1. **Call to Order: 7:00 p.m.** The mayor announced that the meeting was being recorded.  
Resignation of Brad Londeau. Deputy Mayor Worden thanked previous Mayor Londeau for all his efforts and work while on council.
2. **Agenda:**  
add 9(j) Ryniak email  
**RESOL. 14-070**  
**MOVED** by councillor Worden to adopt the agenda as amended. **CARRIED**
3. **Minutes:** June 26, July 11, July 13, August 10, 2014  
**RESOL. 14-071**  
**MOVED** by mayor to adopt all four sets of minutes as drafted. **CARRIED**
4. **Business Arising from Minutes:**
  - (a) Land Use Bylaw Amendments: council reviewed the proposed amendments to the land use bylaw. Administration commented on the lack of specifics in the land use bylaw and suggested that council strike a committee of ratepayers to review the bylaw and make recommendations for changes.  
**RESOL. 14-072**  
**MOVED** by councillor Worden to adopt only one change, as follows:  
Section 43 Garages and Accessory Buildings, section 1(e)  
In the case of non-lakefront parcels, all accessory buildings shall be located in the rear yard and in the rear half of the parcel. **A garage may be permitted in the front portion of the yard, provided they meet the setback requirements for an accessory building and site coverage regulations as defined under this Bylaw. The garage must be located on the opposite side of the property from the principal dwelling.** **CARRIED**
  - (b) CPO Services: council reviewed the agreement with Mayerthorpe to provide interim CPO services. The regional study on shared services should be complete sometime in the fall.  
**RESOL. 14-073**  
**MOVED** by councillor Worden that the mayor sign the agreement **CARRIED**

### NEW BUSINESS

5. **Council Reports:** The mayor stated that an anonymous posting on bulletin board accusing council of misappropriation of funds caused a request to investigate five years of council expenses. Council and administration have reviewed those expenses back to 2011, some discrepancies were found, and the information has been turned over to RCMP. It was noted that ex councillor Londeau's expenses had nothing to do with his resignation.
6. **Public Works**

- (a) Maintenance Report: Council reviewed the report. Some items need to be replaced. The contractor will price out the items required,
- (b) Weed cutting: administration had applied for an extension to the weed cutting permit which expires next spring. As many people were unaware the village had a permit, the permit will be posted on the website.
- (c) Concrete work: Council reviewed two quotes. Canada post will be notified as soon as the base is ready

**RESOL. 14-074**

**MOVED** by mayor Henderson to accept the quote from Outlaw Concrete.

**CARRIED**

- (d) Lagoon Road (quads, etc.) tree removal: Chico's vacuum complained about: speeding quads, trees need to be trimmed. Information should be posted on the website about caution when travelling on the lagoon road.

**7. Financial matters:**

- (a) Financial Statement

**RESOL. 14-075**

**MOVED** by mayor Henderson to adopt the financial statement.

**CARRIED**

- (b) Accounts: Received for information.

**8. Development & Assessment**

- (a) Dev. Perm. 1406: Received for information
- (b) Dev. Perm. 1407: Received for information.
- (c) Dev. Perm. 1408: Received for information.
- (d) Dev. Perm. Extension Received for information.
- (e) Dev. Perm. 1409: Received for information.

**9. Taxation and Administration**

- (a) Municipal Affairs – two letters were received for information.
- (b) Alberta Trail Net letter: Received for information.
- (c) Library 2013 Annual Report: Received for information.
- (d) 2013 FCSS Statement: Received for information.
- (e) Petition: Council reviewed the report prepared by administration (in consultation with Municipal Affairs and legal counsel) that states the petition was not a valid petition. Council does not feel the request is warranted. The report will be attached to these minutes.

**RESOL. 14-076**

**MOVED** by mayor Henderson to accept the report on the petition.

**CARRIED**

- (f) Email from Huber: admin read the email. Council has addressed some items and is working on addressing the others.
- (g) Email from Borch about the drainage issue. Administration has already taken care of this issue by discussing it with both neighbors.

(h) Email from Deeks: request to pay for the broken car window that occurred when the contractor was cutting the grass. The contractor offered to pay for one half the cost  
**RESOL. 14-077**

**MOVED** by mayor Henderson that the summer village pay for the window.

**CARRIED**

(i) Email from Madiyalakan: Some concerns were the fire pit bylaw--what is the process to have someone check to see if fire pit is illegal; as well as the fact that neighboring communities were utilizing the lagoon. Previous council authorized neighboring communities to utilize the lagoon as we needed the bacterial anaerobic activity. This works to the village's benefit. When it is too full, restrictions will be put back into place. Jack Huber will check the lagoon free of charge and provide a report.

(j) Email from Ryniak: asked about addresses for council and wondered about information for the town hall meeting and wondered if it might be prudent to have an independent chairperson conduct the meeting. Council will consider these requests.

There was some general discussion about the review of the parking bylaw, about the bidding process and policies. Council and administration will work on new policies over the next couple of months and have them in place by the end of November.

**RESOL. 14-078**

**MOVED** by councillor Worden to go in camera at 9:25 p.m.

**CARRIED**

**RESOL. 14-079**

**MOVED** by mayor Henderson to go out of camera at 9:50 p.m.

**CARRIED**

**RESOL. 14-080**

**MOVED** by mayor Henderson to buy new locks and change the locks on the hall.

**CARRIED**

10. **Safety Matters**

11. **Assortment of Newsletter, Bulletins etc.:**

12. **Date of next Meeting:** September 25, 2014


13. **Adjournment:**

**RESOL. 14-081**

**MOVED** by councillor Worden to adjourn the meeting at 10:10 p.m..

**CARRIED**

  
Mayor

  
Administrator

July 31, 2014

**Report on Petition**

In consultation with Legal Counsel and Municipal Affairs, it has been determined the petition is not valid for the following three reasons:

1. The statement on the petition does not conform to the Municipal Government Act requirements. The statement must be a valid statement for a bylaw and plebiscite vote.
2. The Affidavit is incorrectly completed.
3. Only one contact for the petition may be provided.

Recommendation

Prepare a letter from Council to the contacts on the petition and attach the report on the petition to the letter.

Respectfully submitted,

Anita Blais  
Administrator,  
Summer Village of West Cove