

**SUMMER VILLAGE OF WEST COVE**

**MINUTES**

For the regular meeting of the Council of the Summer Village of West Cove, held at **7:00 p.m. Monday, October 27, 2014**, at the Community Hall in West Cove, Alberta.

Present: Mayor Don Henderson  
Councillor Lynne Worden  
Councillor Dave Breton  
Administrator Anita Blais  
Ron Maine, Engineer (Stewart Weir)

Approximately a dozen ratepayers were in attendance. The mayor reminded everyone present about the procedural bylaw.

**1. Call to Order**

The mayor called the meeting to order at 7:00 p.m.  
The Oath of Office was administered for the new councillor, Dave Breton.

**Engineer – drainage:** The engineer reviewed drawings for the drainage project on the west boundary of the summer village. There are two options for directing the drainage. Cheaper option would mean going through one property to tie into existing piping. The landowner would need to be contacted, and if agrees to have pipe through the property, an easement would need to be registered on the land. Camp Warwa would also need to be contacted as it would also affect their property. The engineer will provide cost estimates for both options. Administration will contact the landowner and Camp Warwa. The engineer left the meeting at 7:20 p.m.

**2. Agenda:**

**RESOL. 14-095**

**MOVED** by councillor Worden to move item 10 b to the end of the meeting for an in camera session and to adopt the agenda as drafted **CARRIED**

**3. Minutes:** September 25, 2014, October 11, 2014

**RESOL. 14-096**

**MOVED** by mayor Henderson to amend the August 11 minutes: "#5 Council Reports: The mayor" should be "The deputy-mayor" and to adopt the September 25 and October 11 minutes. **CARRIED**

**4. Business Arising from Minutes:**

(a)

(b)

**NEW BUSINESS**

**5. Council Reports**

Councillor Worden's report on the false information about "an audit" is attached to the minutes.

**RESOL. 14-097**

**MOVED** by councillor Worden to put all council, administration, employee and contractor expenses on the web site. **CARRIED**

Councillor Breton questioned if a tender had gone out for the construction of the garage. Administration reported that we had already awarded the contract, for \$13,700.00 + gst. Several contractors were contacted and two bids were received. He also questioned when the election

results will be posted. Administration responded that the information must be sent to Municipal Affairs within four business days and would then be posted on the web site.

**6. Public Works**

- (a) Lagoon report: Need to budget for cat tail removal next year. Received for information.
- (b) Snow clearing: The summer village is last on the list, no matter who does the clearing. The county will charge to do it, but will only do the two main roads. Tim Hays Trucking has done it in the past. Culverts need to be marked. Brad Londeau volunteered to mark the culverts. There was discussion about tendering the work.

**RESOL. 14-098**

**MOVED** by councillor Breton to continue with Tim Hays and the county.

**CARRIED**

**7. Financial matters:**

- (a) Financial Statement:

**RESOL. 14-099**

**MOVED** by mayor Henderson to transfer money from reserves to cover the additional legal fees.

**CARRIED**

**RESOL. 14-100**

**MOVED** by councillor Worden to adopt the financial statement.

**CARRIED**

- (b) Accounts: Received for information.

**8. Development & Assessment**

- (a) Stop Order – trailers: Landowners have appealed the stop order. Administration is in the process of setting up the SDAB hearing.
- (b) Stop Order – garage: Landowners have appealed the stop order. Administration is in the process of setting up the SDAB hearing.  
  
Councillor Breton does not support the stop orders.
- (c) Letter re: septic and water systems. Ratepayer replied and applied for a development permit.
- (d) Dev. Perm.14-13: Received for information.
- (e) LUB review committee report: Administration has posted their information on the website. Committee is hoping to have a survey ready to be mailed with the spring newsletter. Received for information.

**9. Safety Matters**

- (a) OH&S compliance report: Received for information.

**10. Taxation and Administration**

- (a) LSA County Municipal Services Package: meeting has been postponed. The administrator will contact the county to get another date and find out what is happening.
- (b) Letter from lawyer: addressed in the in-camera session. .

(c) Muniware annual agreements

**RESOL. 14-101**

**MOVED** by councillor Worden that the mayor sign the agreements.

**CARRIED**

(d) MA Education Workshops: received for information.

(e) Correspondence from ratepayers: Council reviewed an email from a ratepayer complaining about parking in the back lanes. There was some discussion on improving the back lanes – drainage issues, access issues, etc. Would need to discuss with the ratepayers concerned. Worden – declined. Madiyalakan – no show. Joanne Breton – questions about the garage package. Total chaos ensued and the administrator informed council she was leaving the meeting until council brought the meeting under control. 8:05 pm. The administrator returned to the meeting at 8:15 p.m.

10(b)

**RESOL. 14-102**

**MOVED** by mayor Henderson to go in camera at 8:18 p.m.

**CARRIED**

**RESOL. 14-103**

**MOVED** by mayor Henderson to go out of camera at 10:17 p.m.

**CARRIED**

11. **Assortment of Newsletter, Bulletins etc.:**

12. **Date of next Meeting:** December 10, 2014

13. **Adjournment:**

**RESOL. 14-104**

**MOVED** by councillor Worden to adjourn the meeting at 10:20 p.m.

**CARRIED**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator