

SUMMER VILLAGE OF WEST COVE

MINUTES

For the regular meeting of the Council of the Summer Village of West Cove, held at **7:00 p.m. Wednesday, December 10, 2014**, at the Community Hall in West Cove, Alberta.

1. Call to Order

Present: Mayor Don Henderson
Councillor Lynne Worden
Councillor Dave Breton
Administrator Anita Blais

Approximately 16 ratepayers were in attendance. The mayor reminded everyone present about the procedural bylaw.

2. Agenda: add 4(b) MSI capital grant, 8(d) snowblower

RESOL. 14-105

MOVED by mayor Henderson to adopt the agenda as amended.

CARRIED

3. Minutes: October 27, 2014 (7b) review table to next meeting

TABLED

4. Business Arising from Minutes:

- (a) Propane tanks: administration reported that letters to those not in compliance have been sent out. Received for information.
- (b) MSI capital grant: waiting for ministerial approval. Should receive in the next couple of weeks. Received for information.

NEW BUSINESS

5. Council Reports

Councillor Worden: nothing to report.

Mayor Henderson: Minutes are not public till adopted at a council meeting.

Councillor Breton:

RESOL. 14-106

MOVED by councillor Breton that minutes from all council meetings be provided to council within 7 business days of the date of the meeting.

CARRIED

RESOL. 14-107

MOVED by councillor Breton that council separate the position of development office and CAO as it is a conflict of interest.

Councillor Worden questioned how it was a conflict of interest and this was not identified. Councillor Worden suggested we check into what other summer villages do; the mayor agreed.

Recorded vote: councillor Breton voted yes, mayor Henderson and councillor Worden voted no until reviewed.

RESOL. 14-108

MOVED by councillor Breton to put the CAO contract to tender. Deferred to 10(h).

RESOL. 14-109

MOVED by councillor Breton that the CAO amend the August 11, 2014 and October 11, 2014

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meeting minutes.

Councillor Worden disagreed; the minutes are accurate other than the name of the officer that attended who did not identify himself. The name of the officer does not change the minutes.
Motion defeated.

RESOL. 14-110

MOVED by councillor Breton that all of council meet with the village lawyers to determine validity of motions made at October 11 2014 council meeting.

Councillor Worden expressed a concern over spending more money on legal fees when this had already been vetted.

Recorded vote: mayor Henderson – no. Councillor's Worden and Breton – yes **CARRIED**

RESOL. 14-111

MOVED by councillor Breton that Council requests an audit of the Minister of Municipal Government to assess the management, administration and operations of the summer village.

There was some discussion on how much this would cost. Councillor Worden did not want to vote unless there was a cost known. Mayor Henderson wanted research on the cost first. Mayor Henderson and councillor Worden stated that there is nothing to hide, but they did not want to spend unlimited amounts of money. Councillor Breton was not willing to amend the motion by putting a dollar limit on it. There was also some discussion on the discontent, drivel and actions from certain ratepayers that occurred over the last six to nine months. Administration indicated that the OIPC office had contacted her to say they would be conducting an investigation into the privacy complaints. The complainants have refused mediation.

CARRIED with Amendment RESOL. 14-112

RESOL. 14-112

MOVED by councillor Worden to amend councillor Breton's motion, by putting a dollar limit of \$10,000.00 for an audit. **CARRIED**

RESOL. 14-113

MOVED by councillor Breton that the CAO provide him following documents:

- The videos of the August, September and October Council meetings, so I can review them to catch up with the issues in the village, as the minutes are not detailed enough to accurately reflect what was said.
- The report from Safety codes on the inspection of propane tanks.
- The current copy of your contract so I can review it.
- The current list of the charges for services of the Land Use Bylaw officer.
- The name of the lawyer that council hired for the election, also the law firm that he works for and the remuneration paid.
- The breakdown of the election expenses.
- The correspondence from Municipal affairs on the petition.
- The correspondence from West Coves Lawyer on the petition.
- A copy of receipt for the garage package.
- All correspondence that you had with West Coves lawyer about councils opinion's, pertaining to Dave Breton's election material being posted on West Coves Municipal web site.
- A copy of the letter that prompted Jack Huber, to ask for the audit into council's expenses.
- A copy of the email that was read out loud at the Council meeting of August 11, 2014 from Jack Huber, questioning past councils expenses.
- A copy of the report that went to the RCMP requesting an investigation on past councils expenses as they have closed the file and said no fraud was committed.
- Please send me all invoices from Lean2 contracting and Leo Blais.
- Please send me a complete breakdown of all land use fees and transactions by Anita Blais Acting as West Coves Land use bylaw officer.
- A copy of the invoice to Jack Huber, for Mailing out election material.

Mayor Henderson deferred to in-camera and councillor Worden deferred to vote.

6. Public Works

- (a) Lagoon report: administration has asked the consultant to get a quote for cat tail removal.
- (b) Snow clearing: 11th street T intersection was not completed. Administration should talk to county about bill – village boundary to 3rd street.
- (c) Tender Process Policy: Deferred to next meeting. **TABLED**

RESOL. 14-114

MOVED by councillor Worden to take a ten minute recess at 7:55 p.m. **CARRIED**

The meeting resumed at 8:05 p.m.

- (d) One snow blower could be purchased for the tractor so volunteers could blow snow until the grader comes out. The village should look into a part time person for odd jobs; would be covered under village WCB and could be listed as an additional named insured on the insurance policy. Put out to tender asking for someone with a grader and bob cat and hourly cost. Email to council for input. **TABLED**

7. Financial matters:

- (a) Financial Statement:

RESOL. 14-115

MOVED by councillor Worden to adopt the financial statement. **CARRIED**

- (b) Accounts: received for information.

- (c) 2015 draft budget: Administration asked council to think about what projects needed to be done in 2015 and email the information to the office. Councillor Breton proposed an action sheet to list projects that need to be done.

RESOL. 14-116

MOVED by councillor Worden to adopt the 2014 budget as a working budget for 2015. **CARRIED**

8. Development & Assessment

- (a) SDAB hearing: has been deferred to January 17, 2015 at the request of counsel(s) for the appellant(s).

RESOL. 14-117

MOVED by mayor Henderson to appoint Debbie Appleby as SDAB secretary. **CARRIED**

- (b) Lot consolidation request: 1619 and 1620 Marine Crescent. Administration prepared Bylaw 402-15 and presented it to council with the lot drawings and application.

RESOL. 14-118

MOVED by mayor Henderson to give first reading to bylaw 402-15. **CARRIED**

RESOL. 14-119

MOVED by councillor Worden to give second reading to bylaw 402-15. **CARRIED**

RESOL. 14-120

MOVED by mayor Henderson to give consideration to third reading of bylaw 402-15. **CARRIED**

RESOL. 14-121

MOVED by councillor Breton to give third reading to bylaw 402-15. **CARRIED**

- (c) Dev. Perm. 14-14: Received for information.

(d) Semi Trailer on 2nd street: suggest hauling to storage yard up the highway. Trailer will not be permitted as it not allowed under the Land Use Bylaw. Storage is available for \$200.00 per year. Administration to send a letter to the property owner, asking them to have it moved January 31, 2015.

9. Safety Matters

(a) LSA County letter re: emergency management Administration will respond, indicating the summer village's desire to be part of emergency planning.

(b) AB Health letter re: Ebola: received for information.

10. Taxation and Administration

(a) LSA County Municipal Services Package: Councillor Breton will attend the meeting tomorrow in Onway and report back.

(b) Letter from summer village lawyer: deferred to in-camera session.

(c) FOIP request: Received for information.

(d) AUMA letter re: energy program: received for information.

(e) East End Bus letter: Request for donation.

RESOL. 14-122

MOVED by councillor Worden to donate \$300.00.

CARRIED

(f) FCSS 2015 funding agreement: Administration has submitted the agreement for 2015. Received for information.

(g) Correspondence from ratepayers: Worden & Teierle. Delphine Teierle commented that most of her questions had been answered. She volunteered to call administration when the grader/plow is required. She asked about the cost for litigation. It is \$200.00 to file in small claims court. Councillor Breton indicated that he had received a letter requesting he explain \$375.00 in overstated expenses. There was some discussion that neither former councillor responded to the request.

Brian Worden asked for Councillor Breton's resignation based on his overstated expenses that were not refunded or explained.

Councillor Breton read an email from Madiyalakan, that was intended for the in-camera discussion.

RESOL. 14-123

MOVED by mayor Henderson to go in camera at 10:00 p.m.

CARRIED

RESOL. 14-124

MOVED by mayor Henderson to go out of camera at 11:02 p.m.

CARRIED

(h) Administration contract:

RESOL. 14-125

MOVED by councillor Worden to accept the fee schedule on a month to month basis, and to post the position; but not necessarily accept the lowest proposal.

CARRIED

RESOL. 14-126

MOVED by councillor Worden that any contract we accept is vetted by legal council before signing.

CARRIED

Councillor Breton left the meeting at 11:10 p.m.

RESOL. 14-127

MOVED by mayor Henderson to go in camera at 11:10 p.m.

CARRIED

RESOL. 14-128

MOVED by councillor Worden to go out of camera at 11:27 p.m.

CARRIED

(b) Letter from summer village lawyer:

RESOL. 14-129

MOVED by councillor Worden: with respect to litigation on over stated expenses, in the interest of moving the summer village forward, and after listening to the rate payers opinions, council agrees not to proceed with litigation at this time, but reserves the right to revisit it.

CARRIED

RESOL. 14-130

MOVED by councillor Worden that the mayor and deputy mayor meet with the minister of Municipal Affairs to get guidance/direction on dealing with the defamatory statements from several ratepayers and the events that have occurred over the last six to nine months. Upon receipt of advice from the Minister, council will make a decision in the best interests of the summer village.

CARRIED

11. **Assortment of Newsletter, Bulletins etc.:**


12. **Date of next Meeting:** January 29, 2015

13. **Adjournment:**

RESOL. 14-127

MOVED by mayor Henderson to adjourn the meeting at 11:35 p.m.

CARRIED



Mayor



Administrator