

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 26TH, 2016
WEST COVE COMMUNITY HALL

	PRESENT	<p>Mayor: Ren Giesbrecht Deputy Mayor: Dave Breton Councillor: Larry St. Amand</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO Blaine Alexander, Development Officer</p> <p>Delegations n/a</p> <p>Public at Large 3</p>
1.	CALL TO ORDER	Mayor Giesbrecht called the meeting to order at 7:00 p.m.
2.	AGENDA	
	16-138	<p>MOVED by Deputy Mayor Breton that the May 26, 2016 Agenda be approved with the following additions:</p> <p>7. Business: (n) KBH Engagement Letter (o) Bylaw 414-16 – Consolidation Bylaw Lots 24, 25 & 26, Block 16, Plan 721MC (p) June 11, 2016, Annual Information Meeting</p> <p>12. In-Camera (Legal)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	16-139	<p>MOVED by Councillor St. Amand that the minutes of the April 28, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	
	16-140	<p><u>Blaine Alexander, Development Officer</u></p> <p>MOVED by Mayor Giesbrecht that Council authorize Administration to hire a contractor to remove the trees from the reserve property that are leaning on the fence that abuts the property at 706-7 Street.</p> <p style="text-align: right;">CARRIED</p>

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	16-141	MOVED by Mayor Giesbrecht that as Council is not prepared to pass a bylaw for the consolidation of three lots, that the Development Officer work with the owner of Lots 24, 25 & 26, Block 16, Plan 721MC to consider the consolidation of two of the lots as opposed to the requested three. CARRIED
	16-142	MOVED by Deputy Mayor Breton that, as per past practice, a policy be drafted that allows Council to only consider a maximum of two lots for consolidation within the Summer Village of West Cove. CARRIED
	16-143	MOVED by Councillor St. Amand that Council accept for information the Development Officer's reports as presented. CARRIED
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	n/a
7.	BUSINESS	
	16-144	MOVED by Deputy Mayor Breton that the Accounting for Tangible Capital Assets Classification/Capitalization Policy and Attached Schedule "A" be approved and adopted as presented. CARRIED
	16-145	MOVED by Councillor St. Amand that on behalf of the Summer Village of West Cove, the Administrator be authorized to attend and participate in the Ste. Anne Natural Gas Co-op 2016 Annual Charity Golf Tournament. CARRIED
	16-146	MOVED by Mayor Giesbrecht that Council accept for information the Alberta Municipal Affairs May 11, 2016 written update on recent developments related to asset management and planning for future infrastructure needs. CARRIED
	16-147	MOVED by Mayor Giesbrecht that Deputy Mayor Breton and Councillor St. Amand be authorized to attend the Alberta Municipal Affairs Municipal Government Act comprehensive review meeting being held in Edmonton on June 13, 2016 from 1:00 p.m. to 4:00 p.m. CARRIED

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	<p>16-148</p> <p>16-149</p> <p>16-150</p> <p>16-151</p> <p>16-152</p> <p>16-153</p>	<p>MOVED by Councillor St. Amand that Council accept for information the Alberta Municipal Affairs May 2, 2016 letter inviting submissions for the annual Minister's Awards for Municipal Excellence.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Breton that Mayor Giesbrecht and one Administration team member be authorized to attend the Mayors' Caucus being held June 15th to 17th, 2016 at the Pomeroy Inn & Suites in Olds Alberta.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Giesbrecht that Council accept for information the May 10, 2016 letter from Lac Ste. Anne County in regards to the proposed subdivision of SW 14-54-05 W5M.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor St. Amand that Council and Administration be authorized to attend the Regional Emergency Services Committee meeting scheduled for June 8, 2016 at 7:00 p.m. at the Heritage Centre in Onoway to discuss the concept of a Regional Police Commission.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Giesbrecht that Council approve payment in the amount of \$2,000.00 to the West Cove Days Committee AND THAT funding come from the Summer Village's 2016 FCSS allocation AND FURTHER THAT the deadline for the financial reporting from the committee be October 1st, 2016.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Giesbrecht that Council approve the engagement letter from KBH Chartered Accountants to perform specified procedures on the financial information of the Summer Village of West Cove for the period from November 1, 2012 to June 30, 2015 and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
<p>8.</p>	<p>16-154</p> <p style="text-align: center;">FINANCIAL</p>	<p>MOVED by Councillor St. Amand that the following financial items be accepted for information:</p> <ul style="list-style-type: none"> - Accounts payable cheque listings for March 2016, and April 2016, - Income statement, - Bank reconciliations as at March 2016 and April 2016, - Guaranteed Income Certificate detail and savings account reconciliation. <p style="text-align: right;">CARRIED</p>

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9.	COUNCIL REPORTS 16-155	MOVED by Councillor St. Amand that the verbal Council Reports be accepted for information. CARRIED
10.	ADMINISTRATION REPORT 16-156	MOVED by Deputy Mayor Breton that the Administration Report be accepted for information. CARRIED
11.	INFORMATION / CORRESPONDENCE 16-157	MOVED by Deputy Mayor Breton that the following Information and Correspondence be accepted for information: <ul style="list-style-type: none"> a) Town of Mayerthorpe – Community Peace Officer Report for February & March, 2016 b) Evaporation Lagoon Report – March 29th, 2016 c) Alberta Labour – April 11th, 2016, Summer Temporary Employment Program for the Summer Village of West Cove was unsuccessful d) Alberta Municipal Affairs – April 4th, 2016, the operating spending plan submitted by the Summer Village of West Cove has been accepted and the Summer Village can proceed with applying the Municipalities 2015 operating allocation e) Alberta Municipal Affairs – April 13th, 2016, the amended capital project for shop maintenance has been accepted in the amount of \$100,000.00 CARRIED
12.	IN CAMERA 16-158 16-159	<u>In-Camera (Legal)</u> MOVED by Councillor St. Amand that pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 9:21 p.m. CARRIED MOVED by Councillor St. Amand that Council Move Out of Camera at 9:51 p.m. CARRIED

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	16-160	MOVED by Mayor Giesbrecht that Council accept for information the draft report from KBH Chartered Accountants with respect to Municipal Affairs Directive #9. CARRIED
14.	ADJOURNMENT	The meeting adjourned at 9:53 p.m.

Mayor, Ren Giesbrecht

CAO, Wendy Wildman