

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF WEST COVE HELD ON THURSDAY, JANUARY 28TH, 2016 AT THE COMMUNITY HALL IN WEST COVE, ALBERTA AT 7:02 P.M.

	PRESENT	<p>Mayor: Ren Giesbrecht Deputy Mayor: Dave Breton Councillor Larry St. Amand</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO Blaine Alexander, Development Officer</p> <p>Appointments: Lac Ste. Anne County Fire Services: Robert Osmond, Asst. County Manager and Chief Financial Officer / Randy Schroeder, County Fire Chief (left the meeting at 7:51 p.m.)</p> <p>Public Works: 0 Public at Large: 2</p>
1.	CALL TO ORDER	Mayor Giesbrecht called the meeting to order at 7:02 p.m.
2.	AGENDA 16-1 (Agenda)	<p>a) <u>January 28, 2016 Regular Council Meeting Agenda</u> MOTION by Councillor St. Amand that the January 28, 2016 agenda be approved with the following additions:</p> <p>Under Action Items: (j) FRIAA Wildland Mitigation – Phase 2 (k) Mayors Caucus – March 9-10, 2016 at the Matrix Hotel in Edmonton</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 16-2 (Confirmation of Minutes – Regular Meeting)	<p>a) <u>December 17, 2015 Regular Council Meeting</u> MOTION by Deputy Mayor Breton that the minutes of the December 17, 2015 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	<p><u>Lac Ste. Anne County Fire Services: Robert Osmond, Asst. County Manager and Chief Financial Officer / Randy Schroeder, County Fire Chief</u></p> <p>Provided Council and administration with the following: -a copy of the signed Memorandum of Agreement between Lac Ste. Anne County and the Summer Village of West Cove dated November 17, 2015 -a Lac Ste. Anne County Fire Agreements Rate Model Calculation 2016 Budget Values (\$11,315.16 – West Cove 2016 Budget) -a printed Power Point Presentation of the Current Structure of the Fire Service</p>

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		<p>Mr. Schroeder updated and advised Council and Administration on the Fire Services that are provided by Lac Ste. Anne County. Mr. Osmond confirmed the budgeted figure for 2016 Fire Fees for the Summer Village being \$11,315.16.</p> <p>Mayor Giesbrecht thanked Robert Osmond and Randy Schroeder for attending. Mr. Osmond and Mr. Schroeder left the meeting at 7:51 p.m.</p> <p>Administration to put Fire Services Discussion on the March 2016 Council meeting agenda.</p>
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	<p><u>Bylaw 410-16 – for the purpose of cancelling a portion of Plan 6983KS, Development Officer Blaine Alexander provided comments at meeting time with respect to the bylaw.</u></p> <p><u>Bylaw 410-16 – A bylaw for the purpose of cancelling a portion of Plan 6983KS, Block 11, Lots 12 & 13</u> MOTION by Mayor Giesbrecht that Bylaw 410-16 - A Bylaw of the Summer Village of West Cove to cancel a portion of Plan 6983KS, Block 11, Lots 12 & 13 be given 1st reading. CARRIED</p> <p><u>Bylaw No. 410-16 – A bylaw for the purpose of cancelling a portion of Plan 6983, Block 11, Lots 12 & 13</u> MOTION by Councillor St. Amand that Bylaw 410-16 - A Bylaw of the Summer Village of West Cove to cancel a portion of Plan 6983KS, Block 11, Lots 12 & 13 be given 2nd reading. CARRIED</p> <p><u>Bylaw No. 410-16 – A bylaw for the purpose of cancelling a portion of Plan 6983, Block 11, Lots 12 & 13</u> MOTION by Deputy Mayor Breton that by the unanimous consent of those Councillors present, Bylaw 410-16 be given third and final reading. CARRIED UNANIMOUSLY</p> <p><u>Bylaw No. 410-16 – A bylaw for the purpose of cancelling a portion of Plan 6983, Block 11, Lots 12 & 13</u> MOTION by Mayor Giesbrecht Bylaw 410-16 - A Bylaw of the Summer Village of West Cove to cancel a portion of Plan 6983KS, Block 11, Lots 12 & 13 be given 3rd and Final Reading. CARRIED</p> <p><u>Blaine Alexander - Development Officer's Report</u> The Development Officer updated Council on the current and on-going development in the Summer Village.</p>

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	<p>16-10 (Special Council Meeting)</p>	<p>b) <u>Special Council Meetings – as per the Municipal Affairs audit review we had scheduled a special meeting for Saturday, January 30th, 2016 which has had to be rescheduled because notice was not issued to residents in time. We have now rescheduled this meeting to Saturday, February 27th, 2016 and we need a motion to this effect</u> MOTION by Mayor Giesbrecht that the Special Council meeting scheduled for Saturday, January 30th, 2016 be cancelled and rescheduled to Saturday, February 27th, 2016 commencing at 1:00 p.m. at the Darwell Seniors Hall, with the public presentation of the inspection report at 2:30 p.m.</p> <p style="text-align: right;">CARRIED</p>
	<p>16-11 (ACP Application Support – Regional Public Works Manager)</p>	<p>c) <u>Regional Collaboration Grant program – administratively we are coordinating two applications under this program for the municipalities we work with and we are inviting West Cove to consider joining the groups:</u></p> <p>(i) <u>Regional Public Works Manager – please see email attached for background</u> MOTION by Deputy Mayor Breton that the Summer Village of West Cove be authorized to participate in an application to the Alberta Community Partnership Program for the collaboration of a Regional Public Works Manager, with the Summer Village of Silver Sands acting as managing partner and agreeing to abide by all terms and conditions of the funding agreement, with an anticipated cost of \$4,000 per year for this 3- year project.</p> <p style="text-align: right;">CARRIED</p>
	<p>16-12 (ACP Application Support – Bylaw & Policy Review)</p>	<p>(ii) <u>Bylaw and Policy Review – please see email attached for background</u> MOTION by Councillor St. Amand that the Summer Village of West Cove be authorized to participate in an application to hire a consultant to undertake a collaborative review of the bylaws and policies of the municipality under the Inter-Municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of South View as the managing partner to govern the purpose and use of the grant funds, with an anticipated cost of \$2,000 per year for this 3-year project.</p> <p style="text-align: right;">CARRIED</p>

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	<p>16-13 (FCSS – Administer through Town of Onoway)</p>	<p>d) <u>FCSS – further to previous meetings, discussion and motions, you will see from the attached information that the Town of Onoway has forwarded 3 proposals with respect to the administration of FCSS services, or the Summer Village could continue with the County administering your FCSS funds, or the Summer Village could consider administering it themselves. If the Summer Village is going to go with Onoway and the other municipalities on one program then the Summer Village should discuss off the top funding (direct allocation) that would be important to you community. Also attached is your 2016 FCSS Funding Allocation with the Province which will have to be approved and ratified.</u></p> <p>MOTION by Mayor Giesbrecht that the Summer Village of West Cove approve the administration of their FCSS services and funds through the Town of Onoway and have future discussion on the requested funding allocation disbursement options once Council has had the opportunity to review further.</p> <p style="text-align: right;">CARRIED</p>
	<p>16-14 (FCSS 2016 Funding Agreement)</p>	<p><u>2016 FCSS Funding Allocation with the Province</u></p> <p>MOTION by Mayor Giesbrecht that Council approve the 2016 FCSS Funding Agreement between the Province and the Summer Village, Provincial contribution of \$5,264 and Municipal contribution of \$1,316, and ratify execution of same.</p> <p style="text-align: right;">CARRIED</p>
	<p>16-15 (Alberta Municipal Affairs Mediation Services)</p>	<p>e) <u>Alberta Municipal Affairs – Mediation Services. AMA has offered to provide \$50,000 in funding to our area for supply two mediators to assist all the municipalities within Lac Ste. Anne County, including Lac Ste. Anne County, work through their current struggles and differences. The attached email gives some background, and the motions required from each participant – support one municipality as the banker which Mayerthorpe has offered to do, and pick our top four choices for a mediator.</u></p> <p>MOTION by Councillor St. Amand that the Summer Village of West Cove support the Town of Mayerthorpe as the banker for the Mediation project, and that the Summer Village support the following four (4) mediators: (1) Andrew Fulton (2) Jeanne Byron (3) Richard Assinger (4) Bill Diepeveen.</p> <p style="text-align: right;">CARRIED</p>

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	<p>16-16 (ASVA Fire Protection Planning Workshop)</p>	<p><u>f) Alberta Summer Village Association (ASVA) – please refer to the attached December 3rd, 2015 letter from Executive Director Bev Anderson on upcoming Fire Protection Planning Workshops in January/February 2016. If anyone is wishing to attend any of these a motion to that effect would be in order.</u> MOTION by Deputy Mayor Breton that Council and Administration be authorized to attend the Association of Summer Villages of Alberta (ASVA) Fire Protection Planning Workshops in January/February 2016 and requested Administration to extend the invitation to Lac Ste. Anne County Fire Services department members. CARRIED</p> <p><u>g) Lac Ste. Anne County – November 19th, 2016 letter from Garry Krause Economic Development Officer inquiring about commercial properties within the Summer Village</u> Administration to respond accordingly in consideration of the zoning in the Summer Village. (no additional commercial land at this time)</p> <p><u>h) Lac Ste. Anne County – January 19th, 2016 email invite to Emergency Management Training sessions. Councillor St. Amand has expressed interest in attending.</u> MOTION by Mayor Giesbrecht that Councillor St. Amand be authorized to attend the Lac Ste. Anne County Emergency Management Training Sessions scheduled for Tuesday, February 9, 2016 in Sangudo. CARRIED</p> <p><u>i) Reynolds Mirth Richard Farmer – invite to their 2016 annual law seminar scheduled for Friday, February 19th, 2016 in Edmonton, session agenda also included. Cost is \$100.00/person for the Edmonton session</u> MOTION by Mayor Giesbrecht that Councillor and Administration be authorized to attend the Reynolds Mirth Richard Farmer Annual Law Seminar scheduled for Friday, February 19th, 2016 in Edmonton. CARRIED</p> <p><u>j) FRIAA Wildfire Mitigation – Phase 2</u> MOTION by Councillor St. Amand that Council support the Summer Village of West Cove taking part in the FRIAA Phase 2 Wildfire Threat Assessment undertaking by CPP Environment Corp. CARRIED</p> <p><u>k) Mayors Caucus and Breakfast with Provincial Leaders– March 9-10, 2016 at the Matrix Hotel in Edmonton</u> MOTION by Mayor Geisbrecht that Council and Administration be authorized to attend the Mayors Caucus and Breakfast with Provincial Leader schedule for March 9-10, 2016 at the Matrix Hotel in Edmonton. CARRIED</p>
	<p>16-17 (LSA County Emergency Mgmt Training Sessions)</p>	
	<p>16-18 (RMRF Annual Law Seminar)</p>	
	<p>16-19 (FRIAA Wildfire Mitigation – Phase 2)</p>	
	<p>16-20 (Mayors Caucus)</p>	

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8.	FINANCIAL	n/a
9.	INFORMATION / CORRESPONDENCE 16-21 (Information & Correspondence)	<p>MOTION by Mayor Geisbrecht that the following Information and Correspondence be accepted for information:</p> <ul style="list-style-type: none"> (a) WILD Water Commission – attached are the minutes of the November 27th, 2015 meeting and approved 2016 budget – which West Cove will have a Governance and Administration Operating cost of \$3,726.32 and then your annual debenture payment will be \$2,566.99. Also attached are the November Organizational Meeting minutes and the January 15th, 2016 Regular Board of Directors meeting. Also attached is Manager Van Doesburg’s November 12th, 2015 letter on 2015 requisition amounts. (b) Alberta Municipal Affairs – December 18th, 2015 letter on their 2015/2016 Alberta Community Partnership grant program (c) Community Peace Officer Reports – November and December attached (d) Yellowhead Regional Library – December 7th, 2015 Board Highlights (e) Summer Village of Sandy Beach and Sunrise Beach Organizational Meeting Results (f) Onoway Regional Fire Service – course announcements and appreciation night supper (which has passed) (g) Brazeau County – November 30th, 2015 letter on concerns over Bill 6 (h) Quick Facts –Aquatic Invasive Species (to be handed out at meeting time)(Administration to have signs put up at boat launch in spring/put info on Website) (i) Revenue and Cost Sharing Study Meeting Report – December 12th, 2015 meeting <p style="text-align: right;">CARRIED</p>
10.	COUNCIL REPORTS	<p><u>Mayor Giesbrecht</u> Reported on the following: -attended the AEMA Course held on January 23, 2016 in Darwell -discussion on installing speed ‘humps’ or 3-way stop in the Summer Village to control traffic and speed -requested Administration look into getting Council email addresses with the @westcove.ca extension -discussion on holding a book exchange and informal coffee with Council prior to each monthly meeting beginning at 6:30 p.m. – (Administration to put information on the Summer Village website) -discussion on getting a cell booster for the hall, Deputy Mayor Breton has a quote to purchase the equipment, will need a quote to install</p>

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	16-27 (CAO Contract)	<u>CAO and Administration Services Contract – Wildwillow Enterprises Inc.</u> MOTION by Mayor Giesbrecht that Council approve a one-year contract between the Summer Village of West Cove and Wildwillow Enterprises Inc. for CAO and Administration Services and authorize execution of same. <p style="text-align: right;">CARRIED</p>
13.	NEXT MEETING(S) 16-28 (Next Meeting(s))	<u>Next Meeting(s)</u> The next regular Council meeting has been scheduled for February 25, 2016 at 7:00 p.m. at the West Cove Community Hall.
14.	ADJOURNMENT	Mayor Giesbrecht declared the meeting adjourned at 10:19 p.m.

Mayor, Ren Giesbrecht

CAO, Wendy Wildman

Next Meetings:

- February 25, 2016 – Regular Council Meeting – 7:00 p.m. at the West Cove Community Hall
- February 27, 2016 – Special Council Meeting – 1:00 p.m. (In-Camera) / 2:30 p.m. (Public Presentation) – at Darwell Senior Hall
- February 6, 2016 – SVLSACE - 9:00 a.m. at the Sandy Beach Hall (Hosted by Sunrise Beach)
- February 20, 2016 – Fire Workshop – 1:00 p.m. at the Alberta Beach Senior Centre