

**SUMMER VILLAGE OF WEST COVE  
AGENDA**

**An agenda for the regular meeting of the Council of the Summer Village of West Cove, scheduled for 7:00 p.m., Thursday, January 28<sup>th</sup>, 2016 at the Community Hall in West Cove, Alberta.**

1. **Call To Order**
2. **Adoption of Agenda** (with additions/deletions/changes)
3. **Adoption of Minutes** (with additions/deletions/changes)
  - (a) December 17<sup>th</sup>, 2015 Regular Council Meeting
4. **Appointments:**
  - (a) **7:00 p.m. - Lac Ste. Anne County Fire Services: Robert Osmond Assistant County Manager and Chief Financial Officer as well as Randy Schroeder County Fire Chief**

- attached is the County's November 25<sup>th</sup>, 2015 letter which includes a fully executed copy of the new fire services agreement (5 year agreement, one year termination notice)
5. **Public Hearings: n/a**
6. **Bylaws:**
  - (a) Bylaw 410-16 – for the purpose of cancelling a portion of plan 6983KS, Development Officer Blaine Alexander to provide comments at meeting time (*requesting all readings of this bylaw: 1<sup>st</sup>, 2<sup>nd</sup>, unanimous consent, and 3<sup>rd</sup>*)
7. **Action Items:**
  - (a) S & K Ryniak – letter and pictures with respect to Dock and Boat Lift Replacement on Village Parkland and Parkland Development. The Ryniaks are suggesting Council consider a bylaw and/or even permits with respect to the placement of docks or piers (*discussion at meeting time, direction as provided by Council*)
  - (b) Special Council Meetings – as per the Municipal Affairs audit review we had scheduled a special meeting for Saturday, January 30<sup>th</sup>, 2016 which has had to be rescheduled because notice was not issued to residents in time. We have now rescheduled this meeting to Saturday, February 27<sup>th</sup>, 2016 and we need a motion to this effect (*that the Special Council meeting scheduled for Saturday January 30<sup>th</sup>, 2016 be cancelled and rescheduled to Saturday, February 27<sup>th</sup>, 2016 commencing at 1:00 p.m. at the Darwell Seniors Hall, with the public presentation of the inspection report at 2:30 p.m.*)

- (c) Regional Collaboration Grant program – administratively we are coordinating two applications under this program for the municipalities we work with and we are inviting West Cove to consider joining the groups:
- (i) Regional Public Works Consultant – please see email attached for background *(that the Summer Village of West Cove be authorized to participate in an application to the Alberta Community Partnership Program for the collaboration of a Regional Public Works Consultant, with the Summer Village of Silver Sands acting as managing partner and agreeing to abide by all terms and conditions of the funding agreement, with an anticipated cost of \$4,000 for this 3 year project, or if the Summer Village does not want to participate then simply a motion stating that, or defer for additional information)*
  - (ii) Bylaw and Policy Review – please see email attached for background *(that the Summer Village of West Cove be authorized to participate in an application to hire a consultant to undertake a collative review of the bylaws and policies of the municipality under the Inter-Municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Summer Village of South View as the managing partner to govern the purpose and use of the grant funds, or if the Summer Village does not want to participate then simply a motion stating that, or defer for additional information)*
- (d) FCSS – further to previous meetings, discussion and motions, you will see from the attached information that the Town of Onoway has forwarded 3 proposals with respect to the administration of FCSS services (pages \_\_\_\_\_), or the Summer Village could continue with the County administering your FCSS funds, or the Summer Village could consider administering it themselves. If the Summer Village is going to go with Onoway and the other municipalities on one program then the Summer Village should discuss off the top funding (direct allocation) that would be important to you community. Also attached is your 2016 FCSS Funding Allocation with the Province which will have to be approved and ratified.
- (direction on FCSS administration for 2016 as given by Council)*
- (approve the 2016 FCSS Funding Agreement between the Province and the Summer Village, Provincial contribution of \$5,264 and Municipal contribution of \$1,316, and ratify its execution)*
- (e) Alberta Municipal Affairs – Mediation Services. AMA has offered to provide \$50,000 in funding to our area for supply two mediators to assist all the municipalities within Lac Ste. Anne County, including Lac Ste. Anne County, work through their current struggles and differences. The attached email gives some background, and the motions required from each participant – support one municipality as the banker which Mayerthorpe has offered to do, and pick our top four choices for a

mediator *(that the Summer Village of West Cove supports the Town of Mayerthorpe as the banker for the Mediation project, and that the Summer Village support the following four (4) mediators:*  
\_\_\_\_\_)

- (f) Alberta Summer Village Association (ASVA) – please refer to the attached December 3<sup>rd</sup>, 2015 letter from Executive Director Bev Anderson on upcoming Fire Protection Planning Workshops in January/February 2016. If anyone is wishing to attend any of these a motion to that effect would be in order *(authorize attendance or accept for information)*
- (g) Lac Ste. Anne County – November 19<sup>th</sup>, 2016 letter from Garry Krause Economic Development Officer inquiring about commercial properties within the Summer Village *(that administration provide the information as requested by the County)*
- (h) Lac Ste. Anne County – January 19<sup>th</sup>, 2016 email invite to Emergency Management Training sessions. Councillor St. Amand has expressed interest in attending *(authorize attendance)*
- (i) Reynolds Mirth Richard Farmer – invite to their 2016 annual law seminar scheduled for Friday, February 19<sup>th</sup>, 2016 in Edmonton, session agenda also included. Cost is \$100.00/person for the Edmonton session (I am pretty sure this is the first year they have charged) *(authorize attendance or accept for information)*
- (j)
- (k)
- (l)

**8. Financial: n/a**

**9. Information Items:**

- (a) WILD Water Commission – attached are the minutes of the November 27<sup>th</sup>, 2015 meeting and approved 2016 budget – which West Cove will have a Governance and Administration Operating cost of \$3,726.32 and then your annual debenture payment will be \$2,566.99. Also attached are the November Organizational Meeting minutes and the January 15<sup>th</sup>, 2016 Regular Board of Directors meeting. Also attached is Manager Van Doesburg's November 12<sup>th</sup>, 2015 letter on 2015 requisition amounts.
- (b) Alberta Municipal Affairs – December 18<sup>th</sup>, 2015 letter on their 2015/2016 Alberta Community Partnership grant program
- (c) Community Peace Officer Reports – November and December attached

- (d) Yellowhead Regional Library – December 7<sup>th</sup>, 2015 Board Highlights
- (e) Summer Village of Sandy Beach and Sunrise Beach Organizational Meeting Results
- (f) Onoway Regional Fire Service – course announcements and appreciation night supper (which has passed)
- (g) Brazeau County – November 30<sup>th</sup>, 2015 letter on concerns over Bill 6
- (h) Quick Facts –Aquatic Invasive Species (to be handed out at meeting time)
- (i) Revenue and Cost Sharing Study Meeting Report – December 12<sup>th</sup>, 2015 meeting
- (j)
- (k)

**10. Council Reports (x3)**

**11. Administrative Reports**

**(a) CAO Report**

**(b) Development Officer Report**

- Development Permit Application form (to be reviewed)

- Development Permit Review form (to be reviewed)

**12. In Camera: legal/personnel**

**13. Adjournment**