

SUMMER VILLAGE OF WEST COVE

AGENDA

An agenda for the regular meeting of the Council of the Summer Village of West Cove, scheduled for 7:00 p.m., Thursday, February 25th 2016 at the Community Hall in West Cove, Alberta.

1. **Call To Order**
2. **Adoption of Agenda** (with additions/deletions/changes)
3. **Adoption of Minutes** (with additions/deletions/changes)
 - (a) January 28th, 2016 Regular Council Meeting
4. **Appointments:** n/a
5. **Public Hearings:** n/a
6. **Bylaws/Development Officer matters:**
 - (a) Bylaw 411-16 – for the purpose of cancelling a portion of plan 6983KS, and consolidating lots 3 and 4, block 3 – to be known as 303-3rd Street. Development Officer Blaine Alexander to provide comments at meeting time (*requesting all readings of this bylaw: 1st, 2nd, unanimous consent, and 3rd*)
 - (b) Fees and Charges Bylaw and Land Use Bylaw – please refer to Development Officer Blaine Alexanders' Feb. 21 email and attached documents. (*Discussion and direction at meeting time*)
 - (c) Lakeshore Property Development Report – as prepared by Development Officer Blaine Alexander. (*Discussion and direction at meeting time*)
 - (d) Development Permit Application Form and Review Form - deferred from the last meeting. (*Discussion and direction at meeting time*)
 - (e) Bylaw 407-15 – Regulate the Procedure and Conduct of Council and Committee Meetings – this is an Administrative bylaw for review. If Council has not seen this bylaw before it is good to have this review together. I am going to suggest changes to clause 45, and whatever changes Council is comfortable with I will prepare a new bylaw to be considered at the next Council meeting (*that Administration prepare a new Procedure and Conduct of Council and Committee Meetings bylaw for the next Council meeting*)

7. Action Items:

- (a) West Inter Lake District (WILD) Regional Water Services Commission – invite to their Annual Meeting scheduled for Saturday, April 9th, 2016 at 11:00 a.m. in Alberta Beach (*authorize attendance*)
- (b) Alberta Community Partnership Grant Application:
 - i) Regional Radio Network Project – hosted by the Town of Onoway this is a part II of the regional emergency services project and would bring the Summer Village into compliance with respect to Provincial Emergency Service requirements – if approved, cost to the Summer Village for 3 radios would be \$975.30 (*that the Summer Village of West Cove be authorized to participate in an application for the Regional Radio Network Project under the Inter-municipal Collaboration component of the Alberta Community Partnership grant and further agree to the Town of Onoway as the managing partner to govern the purpose and use of the grant funds, and that the municipal portion of the cost of this project be prorated based on the number of radios with West Cove's portion being \$975.30*)
- (c) MA Connect Stakeholder Agreement – this is an agreement between the Summer Village and the Province which allows Administration access to the Municipal Affairs website and online accounts. This is their standard operating agreement and it has been already signed and returned so we could get up and running online (*approve agreement and ratify its execution*)
- (d) Summer Villages of Lac Ste. Anne County East (SVLSACE) – this is the group of 12 Summer Villages within Lac Ste. Anne County boundaries. This group elects and compensates Council members to sit on various regional committees as Summer Village representatives. Attached is their 2016 budget as approved at their February meeting, you will see West Cove's annual financial contribution decreased from \$1,663.53 to \$1,277.86 (*approve 2016 SVLSACE budget*)
- (e) Mayors Caucus Meeting – please see the attached January 27th, 2015 email on the first Mayors Caucus Meetings of 2016 scheduled for March 9 and 10 in Edmonton. Both Mayor Giesbrecht and Councillor St. Amand are registered to attend – cost is \$75/registrant. (*authorize attendance*)
- (f)
- (g)
- (h)

8. **Financial:** (a) Grant Report prepared by Heather Luhtala, to be reviewed at meeting time (*accept grant report as presented*)
- (b) Preliminary 2016 Operating and Capital Budget – to be distributed and reviewed at meeting time.

9. **Information Items:**

- (a) Alberta Beach – January 21st, 2016 letter to WILD Water Commission on remaining as part of Phase II
- (b) Community Peace Officer – January 2016 report
- (c) GFL – January 1st, 2016 letter on amalgamation with Ever Green Ecological
- (d) ATCO Energy – February 17th, 2016 letter on services offered
- (e) Yellowhead Regional Library – February 8th, 2016 Executive Board Highlights
- (f) Code of Practice Inspection Report – Lagoon – Jan. 31, 2016
- (g) New Cabinet – February 6th, 2016 email from ASVA showing new cabinet postings
- (h) Summer Village of Yellowstone letters:
- (1) Physician Recruitment Letter – February 1st, 2016 suggesting an annual meeting be held
- (2) Fire Department Response on Highways – February 1st, 2016 letter suggesting AHS review its protocols for dispatch
- (i)
- (j)

10. **Council Reports (x3)**

11. **Administrative Reports**

(a) **CAO Report**

- Ad for summer public works position
- newsletter frequency
- disaster planning and fire mitigation
- park waterfront (park 1)
- rec board, community league and West Cove days

(b) Development Officer Report

12. In Camera: legal/personnel (x 3)

13. Adjournment