

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 2ND, 2016
WEST COVE COMMUNITY HALL

	PRESENT	<p>Mayor: Ren Giesbrecht Deputy Mayor: Dave Breton Councillor: Larry St. Amand</p> <p>Administration: Wendy Wildman, CAO</p> <p>Delegations n/a</p> <p>Public at Large 0</p>
1.	CALL TO ORDER	Mayor Giesbrecht called the meeting to order at 6:02 p.m.
2.	AGENDA	
	16-161	<p>MOVED by Deputy Mayor Breton that the June 2, 2016 Agenda be approved with the following additions:</p> <p>6. Bylaws: 17) 177 – Control & Regulate Drainage Bylaw</p> <p>12. In-Camera Session</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	16-162	<p>MOVED by Councillor St. Amand that the minutes of the May 26, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	
	16-163	<p><u>401-15 Parking Bylaw</u></p> <p>MOVED by Mayor Giesbrecht that Bylaw 401-15 – Parking Bylaw – be deferred for review and revision under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>

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16-164	<p><u>313-13 Unsightly Premises Bylaw</u> MOVED by Deputy Mayor Breton that Bylaw 313-13 – Unsightly Premises Bylaw – be deferred for review including a detailed review of the fines under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-165	<p><u>303-11 Waste Collection & Disposal Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 303-11 – Waste Collection & Disposal Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-166	<p><u>299-11 Fireworks Bylaw</u> MOVED by Councillor St. Amand that Bylaw 299-11 – Fireworks Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-167	<p><u>298-11 Noise Bylaw</u> MOVED by Deputy Mayor Breton that Bylaw 298-11 – Noise Bylaw – be deferred for review including a detailed review of the times under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-168	<p><u>296-10 Assessment Review Board Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 296-10 – Assessment Review Board Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-169	<p><u>292-09 Curfew Bylaw</u> MOVED by Councillor St. Amand that Bylaw 292-09 – Curfew Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>

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16-170	<p><u>258-05 Planning & Subdivision Authority Bylaw</u> MOVED by Deputy Mayor Breton that Bylaw 258-05 – Planning & Subdivision Authority Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-171	<p><u>255-04 Off-Highway Vehicles Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 255-04 – Off-Highway Vehicles Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-172	<p><u>250-04 Weight Restrictions on Vehicles on Municipal Roadways Bylaw</u> MOVED by Deputy Mayor Breton that Bylaw 250-04 – Weight Restrictions on Vehicles on Municipal Roadways Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-173	<p><u>249-04 Speed Limit Bylaw</u> MOVED by Councillor St. Amand that Bylaw 249-04 – Speed Limit Bylaw – be deferred for revision including a detailed review of the parking section under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality.</p> <p style="text-align: right;">CARRIED</p>
16-174	<p><u>238-01 Fees & Charges Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 238-01 – Fees & Charges Bylaw – be deferred to the Development Officer for his review and revisions.</p> <p style="text-align: right;">CARRIED</p>
16-175	<p><u>234-01 Fire Extinguishing Costs to the Tax Roll Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 234-01 – Fire Extinguishing Costs to the Tax Roll Bylaw be rescinded upon approval of a new Fire Services Bylaw.</p> <p style="text-align: right;">CARRIED</p>

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	<p>16-176</p> <p>16-177</p> <p>16-178</p> <p>16-179</p>	<p><u>217 Disposal of Sewage & Waste Water Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 217 – Disposal of Sewage & Waste Water Bylaw – be deferred for review under the Bylaw & Policy Review approved project through the Provincial Alberta Community Partnership Program in which the Summer Village of West Cove is a partnering Municipality. <p style="text-align: right;">CARRIED</p> <p><u>160 Prohibit of Placing of Refuse on Roadways</u> MOVED by Mayor Giesbrecht that Bylaw 160 – Prohibit of Placing Refuse on Roadways Bylaw – be brought back to the next Council meeting to be included in a bylaw to rescind bylaws which should no longer be in effect. <p style="text-align: right;">CARRIED</p> <p><u>272-06 Open Air Fire Bylaw</u> MOVED by Mayor Giesbrecht that Administration draft a new Fire Bylaw to be presented to Council at the next regular Council meeting utilizing the Summer Village of Yellowstone’s Burning Bylaw 187-16 as a template AND THAT Bylaw 272-06 be rescinded upon approval of a new Fire Services Bylaw. <p style="text-align: right;">CARRIED</p> <p><u>177 Control & Regulate Drainage Bylaw</u> MOVED by Mayor Giesbrecht that Bylaw 177 – Control & Regulate Drainage Bylaw be deferred to the Development Officer for his review and revisions. <p style="text-align: right;">CARRIED</p> </p></p></p></p>
<p>7.</p>	<p>BUSINESS</p> <p>16-180</p> <p>16-181</p>	<p><u>Policy 1) Boat Lift & Pier Section Removal Policy</u> MOVED by Mayor Giesbrecht that the Boat Lift & Pier Section Removal Policy be amended and brought back to Council as discussed with the following changes: -remove “Maintenance Supervisor”, replace with “Chief Administrative Officer or His/Her Designate” -1st bullet – remove “municipal” replace with “secure” location -1st bullet & 3rd Bullet - add “with all associated costs being charged to the equipment owner” <p style="text-align: right;">CARRIED</p> <p><u>Policy 2) Burn Pit Policy</u> MOVED by Councillor St. Amand that the existing Burn Pit Policy be rescinded and that a new Burn Pit Policy be drafted and brought back to Council. <p style="text-align: right;">CARRIED</p> </p></p>

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16-182	<p><u>Policy 3) Community Centre Rental Rate</u> MOVED by Mayor Giesbrecht that the Community Centre Rental Rate Policy be amended and brought back to Council with the following changes as discussed: -rename to “Community Centre Use” Policy -Administration to be in charge of making arrangements for the use of the centre -no charge for use -user(s) must be on title of property in the Summer Village of West Cove -must pay conditional refundable damage deposit of \$200.00 -centre must be left clean -if not cleaned or if there is damage and the repair is beyond the damage deposit amount, the unpaid amount will be applied to the tax roll -BBQ may be used, propane must be supplied by user -remove “Inventory Listing” section entirely</p> <p style="text-align: right;">CARRIED</p>
16-183	<p><u>Policy 4) Council, Administration, Staff & Contractor Reimbursement</u> MOVED by Deputy Mayor Breton that the Council, Administration, Staff & Contractor Reimbursement Policy be amended and brought back to Council as discussed with the following changes: -under “Reimbursement Amount” add to all reference of meetings, “or activities related to Summer Village business” -under “Review and Approval of Expense Claim Forms”, remove “two Council Members before being submitted for payment to the CAO” -remove “Public Documents” section entirely</p> <p style="text-align: right;">CARRIED</p>
16-184	<p><u>Policy 5) Dead & Dangerous Tree</u> MOVED by Deputy Mayor Breton that the Dead & Dangerous Tree Policy be rescinded.</p> <p style="text-align: right;">CARRIED</p>
16-185	<p><u>Policy 6) Development & Security Deposit Agreement</u> MOVED by Mayor Giesbrecht that the Development & Security Deposit Agreement Policy be rescinded.</p> <p style="text-align: right;">CARRIED</p>
16-186	<p><u>Policy 7) Financial Expenditure</u> MOVED by Deputy Mayor Breton that the Financial Expenditure Policy be rescinded.</p> <p style="text-align: right;">CARRIED</p>

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16-187	<p><u>Policy 8) Lake Weed Removal</u> MOVED by Deputy Mayor Breton that the Lake Weed Removal Policy be amended and brought back to Council as discussed with the following changes: -remove "Related Information" section entirely -remove "Responsibilities" section entirely -add "Resident Responsibilities" section stating that any weeds collected are to be placed into the property owner's compost bin or hauled to the Summer Village burn pit site designated area</p> <p style="text-align: right;">CARRIED</p>
16-188	<p><u>Policy 9) Occupational Health & Safety</u> MOVED by Deputy Mayor Breton that the Occupational Health & Safety Policy be rescinded.</p> <p style="text-align: right;">CARRIED</p>
16-189	<p><u>Policy 10) Playground Equipment</u> MOVED by Mayor Giesbrecht that the Playground Equipment Policy be deferred to the Policy Review Project for review and revision including a detailed review of standard playground equipment inspection requirements.</p> <p style="text-align: right;">CARRIED</p>
16-190	<p><u>Policy 11) Roadway</u> MOVED by Deputy Mayor Breton that the Roadway Policy be rescinded.</p> <p style="text-align: right;">CARRIED</p>
16-191	<p><u>Policy 12) Sewage Lagoon Access</u> MOVED by Mayor Giesbrecht that the Sewage Lagoon Access Policy be reviewed and amended and brought back to Council as discussed with the following changes: -under "Responsibilities", bullets 2 & 3 responsibility will be that of the "Chief Administrative Officer or His/Her designate" -under "Policy", bullet 1 add "with a minimum 2 Million Liability Insurance", bullet 3 delete entirely</p> <p>AND THAT the sewage haulers be invited to a future meeting to discuss disposal fees for non-residents.</p> <p style="text-align: right;">CARRIED</p>
16-192	<p><u>Policy 13) Urban Reserve Development</u> MOVED by Mayor Giesbrecht that the Urban Reserve Development Policy be rescinded AND THAT a proposed new policy be drafted during the Policy Review Project.</p> <p style="text-align: right;">CARRIED</p>

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8.	FINANCIAL	n/a
9.	COUNCIL REPORTS	n/a
10.	ADMINISTRATION REPORT	n/a
11.	INFORMATION / CORRESPONDENCE	n/a
12.	IN CAMERA	
	16-193	MOVED by Deputy Mayor Breton that pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 8:03 p.m. CARRIED
	16-194	MOVED by Mayor Giesbrecht that Council Move Out of Camera at 8:32 p.m. CARRIED
14.	ADJOURNMENT	The meeting adjourned at 8:32 p.m.

Mayor, Ren Giesbrecht

CAO, Wendy Wildman