

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 23RD, 2016
WEST COVE COMMUNITY HALL

	PRESENT	<p>Mayor: Ren Giesbrecht Deputy Mayor: Dave Breton Councillor: Larry St. Amand</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Asst. CAO</p> <p>Delegations: Blaine Alexander, Development Officer Mr. & Mrs. MacGregor</p> <p>Public at Large: 3</p>
1.	CALL TO ORDER	Mayor Giesbrecht called the meeting to order at 7:03 p.m.
2.	AGENDA	
	16-195	<p>MOVED by Councillor St. Amand that the June 23, 2016 Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	16-196	<p>MOVED by Deputy Mayor Breton that the minutes of the May 26, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	16-197	<p>MOVED by Mayor Giesbrecht that the minutes of the June 2, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	
	16-198	<p>MOVED by Mayor Giesbrecht that Council give consideration to the consolidation of Lots 24, 25 & 26, Block 16, Plan 721MC and that the matter be brought back to the July 28, 2016 regular Council meeting.</p> <p style="text-align: right;">CARRIED</p>
	16-199	<p>MOVED by Mayor Giesbrecht that a regular Council meeting be scheduled for Tuesday, July 5, 2016 at 7:00 p.m. at the West Cove Community Centre.</p> <p style="text-align: right;">CARRIED</p>

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16-200	<p>MOVED by Mayor Giesbrecht that Council defer 1st reading of Draft Land Use Bylaw 417-16 to the July 5, 2016 regular Council meeting.</p> <p style="text-align: right;">CARRIED</p>
16-201	<p>MOVED by Mayor Giesbrecht that Draft Land Use Bylaw 417-16 be amended as follows:</p> <p><u>SECTION 45 GARAGES AND ACCESSORY BUILDINGS</u></p> <p>(1) In residential districts detached garages and accessory buildings shall be located according to the following:</p> <p>(a) the maximum combined main floor area of all accessory buildings situated on a lot shall not exceed 130.0 sq. metres (1,400 sq. ft.) and there shall be no more than 4 accessory buildings on a parcel,</p> <p>(b) all accessory buildings other than a garage shall be no closer to the front yard than the closest portion of the principal building</p> <p>(c) A garage shall be no closer to the front property line than 6.10 metres (20 ft.)</p> <p>(d) a minimum of 2.00 metres (6.56 ft.) from the principal building to allow for fire suppression response time from regional fire departments,</p> <p>(e) On lakefront parcels, all accessory buildings except boathouses and seawalls shall be located in the rear yard.</p> <p style="text-align: right;">CARRIED</p>
16-202	<p>MOVED by Councillor St. Amand that the Development Officer be directed to further investigate the pros and cons of allowing a garage on a vacant parcel to be discussed at the July 5, 2016 Council meeting.</p> <p style="text-align: right;">CARRIED</p>
16-203	<p>MOVED by Deputy Mayor Breton that the Development Officer investigate further the dirt pile and trailer at 609-6 Street and the trailer on the vacant lot on 11th Street.</p> <p style="text-align: right;">CARRIED</p>
16-204	<p>MOVED by Mayor Giesbrecht that Administration proceed with the necessary steps to enforce a clean-up order on Lot 13 Block 18 Plan 721MC to the extent of a court order.</p> <p style="text-align: right;">CARRIED</p>

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5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	
16-205		MOVED by Mayor Giesbrecht that Bylaw 415-16, being a Bylaw To Rescind Bylaw 160 (Prohibit of Placing Refuse on Roadways), be given 1 st reading. CARRIED
16-206		MOVED by Councillor St. Amand that Bylaw 415-16 be given second reading. CARRIED
16-207		MOVED by Deputy Mayor Breton that Bylaw 415-16 be considered for third reading. CARRIED UNANIMOUSLY
16-208		MOVED by Mayor Giesbrecht that Bylaw 415-16 be given third and final reading. CARRIED
16-209		MOVED by Mayor Giesbrecht that Bylaw 416-16, being a Bylaw To Prohibit and Control Open Burning be deferred to the July 28, 2016 regular Council Meeting. CARRIED
7.	BUSINESS	
16-210		MOVED by Mayor Giesbrecht that the Compost Site Policy be approved and adopted as amended. CARRIED
16-211		MOVED by Deputy Mayor Breton that the Community Centre Use Policy be approved as amended. CARRIED
16-212		MOVED by Councillor St. Amand that the Boat Lift & Pier Section Removal Policy be approved and adopted as presented. CARRIED
16-213		MOVED by Mayor Giesbrecht that Council, Administration, Staff & Contractor Reimbursement Policy be approved and adopted as amended. CARRIED

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16-214	<p>MOVED by Mayor Giesbrecht that the Sewage Lagoon Access Policy be deferred to the July 28, 2016 regular Council meeting to allow for the Sewage Lagoon Access Agreement document to be attached and reviewed.</p> <p style="text-align: right;">CARRIED</p>
16-215	<p>MOVED by Mayor Giesbrecht that the Lake Weed Removal Policy be approved as presented and that the policy be included in the next mail out to the residents.</p> <p style="text-align: right;">CARRIED</p>
16-216	<p>MOVED by Mayor Giesbrecht that Council approve the Terms of Reference for the Ste. Anne Summer Villages Emergency Advisory Committee.</p> <p style="text-align: right;">CARRIED</p>
16-217	<p>MOVED by Mayor Giesbrecht that Council approve in principle the Ste. Anne Regional Emergency Management Bylaw AND that the bylaw be brought back to a future meeting for final review.</p> <p style="text-align: right;">CARRIED</p>
16-218	<p>MOVED by Mayor Giesbrecht that Council approve the Disaster Mutual Aid Agreement between neighbouring municipalities being Town of Onoway, Town of Mayerthorpe, Alberta Beach, and the Summer Villages of South View, Silver Sands, Yellowstone, Nakamun Park, Ross Haven, West Cove, Sunrise Beach, Sunset Point, Val Quentin, Sandy Beach, Castle Island & Birch Cove and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
16-219	<p>MOVED by Mayor Giesbrecht that Council support and approve the draft letter to Honorable Minister Danielle Larivee with respect to the request for a corporate and governance review of Lac Ste. Anne County.</p> <p style="text-align: right;">CARRIED</p>
16-220	<p>MOVED by Mayor Giesbrecht that Bylaw 418-16, being a Bylaw To Regulate the Proceedings of Council, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-221	<p>MOVED by Councillor St. Amand that Bylaw 418-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-222	<p>MOVED by Deputy Mayor Breton that Bylaw 418-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

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16-223		<p>MOVED by Mayor Giesbrecht that Bylaw 418-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-224		<p>MOVED by Mayor Giesbrecht that the Contractor's Policy be approved and adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
16-225		<p>MOVED by Mayor Giesbrecht that with respect to the June 7th, 2016 letter from Honorable Danielle Larivee in regards to the municipal directives, Mayor Giesbrecht reply to the letter as directed.</p> <p style="text-align: right;">CARRIED</p>
16-226		<p>MOVED by Mayor Giesbrecht that the request for removal of the tax penalty from the resident be accepted for information and that administration request additional information or request the resident to come before Council to further explain the situation.</p> <p style="text-align: right;">CARRIED</p>
16-227		<p>MOVED by Mayor Giesbrecht that Council approve the Summer Village of West Cove becoming a member of the West Central Police Commission and that the business plan be approved in principle with the final approval to come once the final business plan is presented.</p> <p style="text-align: right;">CARRIED</p>
16-228		<p>MOVED by Mayor Giesbrecht that Council approve the 3-year grass cutting contract as presented ending September 16, 2018 with Bugs Lawn Care and ratify execution of same noting the contract includes a one-month termination notice.</p> <p style="text-align: right;">CARRIED</p>
16-229		<p>MOVED by Mayor Giesbrecht that Council and Administration be authorized to attend the Alberta Beach Fire Hall Grand Opening ceremony on Saturday, June 25, 2016 from 11:00 a.m. to 3:00 p.m.</p> <p style="text-align: right;">CARRIED</p>

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8.	FINANCIAL 16-230	<p>MOVED by Councillor St. Amand that the following financial items be deferred for acceptance to the July 28, 2016 regular Council Meeting:</p> <ul style="list-style-type: none"> - Accounts payable cheque listings for April 2016, and May 2016, - Income statement, - Bank reconciliations as at April 2016 and May 2016, - Guaranteed Income Certificate detail and savings account reconciliation. <p style="text-align: right;">CARRIED</p>
9.	COUNCIL REPORTS 16-231	<p>MOVED by Councillor St. Amand that the verbal Council Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION REPORT 16-232	<p>MOVED by Deputy Mayor Breton that the Administration Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION / CORRESPONDENCE 16-233	<p>MOVED by Deputy Mayor Breton that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) West Cove Inspection Report – May 31st, 2016, Evaporation Lagoon b) Association of Summer Villages Annual Conference & AGM – October 21st-22nd, 2016 in Edmonton, Alberta c) Responsibility and Authority to Prevent and Control Dutch Elm Disease in Alberta – please see attached information sheet d) The Municipal Safety Recognition Award presented to the Summer Village of West Cove – issued June 2016 e) Alberta Municipal Affairs – June 1st, 2016, 2016 MSI Allocation is \$108,236.00, which includes \$99,439.00 in capital funding and \$8,797.00 in operating funds f) House of Commons – Honourable Jim Eglinski, Member of Parliament, May 31st, 2016, current funding opportunities <p style="text-align: right;">CARRIED</p>

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12.	IN CAMERA	n/a
13.	ADJOURNMENT	The meeting adjourned at 10:48 p.m.

Mayor, Ren Giesbrecht

CAO, Wendy Wildman