

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 25, 2018
WEST COVE COMMUNITY HALL

	PRESENT	<p>Mayor: Larry St. Amand Deputy Mayor: Ren Giesbrecht Councillor: Dave Breton (arrived at 6:14 p.m.)</p> <p>Administration: Wendy Wildman, Chief Administrative Officer</p> <p>Delegation(s): n/a</p> <p>Public at Large: 4</p>
1.	CALL TO ORDER	Mayor St. Amand called the meeting to order at 6:05 p.m.
2.	AGENDA	
18-1		<p>MOVED by Deputy Mayor Giesbrecht that the January 25, 2018 agenda be approved with the following addition:</p> <p>Under 8. Financials: Financial Reports for October/November/December 2017</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
18-2		<p>MOVED by Deputy Mayor Giesbrecht that the minutes of the November 30, 2017 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	n/a
7.	BUSINESS	
18-3		<p>Councillor Breton arrived at 6:14 p.m.</p> <p>MOVED by Mayor St. Amand that Motion 17-226 which restricted vehicle access on back lanes and alleys come March 1st, 2018 to vehicles under 1 tonne be rescinded.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 25, 2018
WEST COVE COMMUNITY HALL

	<p>18-4</p> <p>18-5</p> <p>18-6</p> <p>18-7</p> <p>18-8</p> <p>18-9</p>	<p>MOVED by Deputy Mayor Giesbrecht that the Summer Village hire a consultant to bring back proposals for improvements to back alleys/lanes.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Breton that Council authorize attendance of Mayor St. Amand and Deputy Mayor Giesbrecht to the North Saskatchewan Watershed Alliance “Municipal Progress in Watershed Management – North Saskatchewan River” workshop scheduled for Thursday, February 1, 2018 in Sherwood Park.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Giesbrecht that \$300.00 be included in the 2018 Operating Budget to cover the costs of updating the Summer Village’s Lagoon Emergency Response Procedures Plan and Standard Operating Procedures.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Breton that Council support a contribution in the amount of \$300.00 to the Farm Safety Centre for their Safety Smarts program delivered to rural elementary schools.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Giesbrecht that direction on the distribution of the 3 Regional Emergency Radios be deferred until after the February 3, 2018 Summer Villages of Lac Ste. Anne County East Meeting where the emergency management consultants will be in attendance.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor St. Amand that Council approve a 2018 Interim Operating Budget in the amount of ½ of the 2017 approved Operating Budget and that this 2018 Interim Operating Budget cease to have any force and effect once the 2018 Operating Budget is approved.</p> <p style="text-align: right;">CARRIED</p>
<p>8.</p>	<p>18-10</p> <p style="text-align: center;">FINANCIAL</p>	<p>MOVED by Deputy Mayor Giesbrecht that the following financial items be accepted for information:</p> <ul style="list-style-type: none"> - Bank Statements, Bank Reconciliations, Accounts payable cheque listings – October/November/December 2017 - Income statement and Expense statement ending December 31, 2017.

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 25, 2018
WEST COVE COMMUNITY HALL

		- Guaranteed Income Certificate detail and savings account reconciliation as of December 31, 2017 CARRIED
9.	COUNCIL REPORTS 18-11	MOVED by Councillor Breton that the verbal Council reports be accepted for information as presented. CARRIED
10.	ADMIN REPORT 18-12 18-13	MOVED by Mayor St. Amand that Council accept the Administration Report for information as presented. CARRIED MOVED by Mayor St. Amand that administration apply under the Federal Gas Tax Program for the Summer Village of West Cove's portion of the debenture in the amount of \$21,680 for the WILD Water Phase II regional line. CARRIED
11.	INFORMATION / CORRESPONDENCE 18-14	MOVED by Deputy Mayor Giesbrecht that the following information and correspondence be accepted: a) Development Permit No. 17DP09-37, for remediation/renovation of an existing single detached dwelling at 1820 Cove Crescent b) Alberta Municipal Affairs – December 20 th , 2017 letter to Silver Sands Mayor Bernie Poulin on medical and fire response services c) AUMA/AMSC – January 8 th , 2018 letter on 2018 Annual Membership (West Cove's is \$942.63) d) Alberta Municipal Affairs – December 6 th , 2017 letter advising our Storm Water Drainage Design Implementation project has been accepted, in the amount of \$162,450.00 e) Community Peace Officer Reports – for November and December 2017 f) Alberta Municipal Affairs – November 21 st , 2017 letter on "Transitional Hybrid Assessment Approach" for Designated Industrial Properties (DI properties) g) Alberta Infrastructure – December 20 th , 2017 letter on the federal government's Investing in Canada Infrastructure Plan (ICIP) h) Fortis Alberta – November 24 th , 2017 letter on approved rates for 2018

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 25, 2018
WEST COVE COMMUNITY HALL

		<p>i) Alberta Rural Health Quarterly Report – Issue No. 2, Fall 2017</p> <p>j) Federation of Canadian Municipalities – December 11th, 2017 letter and attached information on the FCM</p> <p>k) Association of Summer Villages of Alberta – January 19th, 2018 letter on annual support, 2018 dues are \$900.00.</p> <p style="text-align: right;">CARRIED</p>
12.	IN CAMERA	<p>IN-CAMERA The following individuals were present for the In-Camera session: Larry St. Amand Ren Giesbrecht Dave Breton Wendy Wildman</p> <p>18-15 MOVED by Deputy Mayor Giesbrecht that pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 7:07 p.m. to discuss the following item:</p> <p>1. “Development Officer Contract Discussion – FOIPP Act Section 16”.</p> <p style="text-align: right;">CARRIED</p> <p>18-16 MOVED by Mayor St. Amand that Council Move Out of Camera at 7:51 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>18-17 MOVED by Deputy Mayor Giesbrecht that Council approve the Development Officer Services Agreement between the Summer Village of West Cove and Erwin Tony Sonnleitner for a period of 12 months commencing November 8, 2017 and authorize execution of the document.</p> <p style="text-align: right;">CARRIED</p> <p>18-18 MOVED by Deputy Mayor Giesbrecht that administration arrange a meeting with the Development Officer to discuss procedures, protocols and expectations going forward.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 25, 2018
WEST COVE COMMUNITY HALL

13.	ADJOURNMENT	The meeting adjourned at 8:00 p.m.
------------	--------------------	------------------------------------

Mayor, Larry St. Amand

Chief Administrative Officer, Wendy Wildman