

SUMMER VILLAGE OF WEST COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 15, 2016
WEST COVE COMMUNITY HALL

	PRESENT	<p>Mayor: Ren Giesbrecht Deputy Mayor: Larry St. Amand Councillor: Dave Breton</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Heather Luhtala, Assistant CAO</p> <p>Delegations: 0 Public at Large: 1</p>
1.	CALL TO ORDER	Mayor Giesbrecht called the meeting to order at 6:00 p.m.
2.	AGENDA	
	16-439	<p>MOVED by Deputy Mayor St. Amand that the December 15, 2016 Agenda be approved with the following additions:</p> <p>Bylaws: 6 i) Bylaw 440-16 – To appoint a head for the purposes of Freedom of Information and Protection of Privacy</p> <p>Business: 7. c) December 5, 2016 – Alberta Municipal Affairs – Monthly Inspection Report Update Letter d) Ratify Chris Kipfer – Website Contact</p> <p>Administration Reports: 10. b) Development Officer’s Report (Tony Sonnleitner)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	16-440	<p>MOVED by Councillor Breton that the minutes of the December 7, 2016 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	DELEGATIONS	n/a
5.	PUBLIC HEARINGS	n/a

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6.	BYLAWS	
16-441		<p><u>Bylaw 430-16 – Traffic and Highway Use</u> MOVED by Mayor Giesbrecht that Bylaw 430-16, being a Bylaw to Establish Regulations for Traffic and Highway Use be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-442		<p>MOVED by Deputy Mayor St. Amand that Bylaw 430-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-443		<p>MOVED by Councillor Breton that Bylaw 430-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-444		<p>MOVED by Mayor Giesbrecht that Bylaw 430-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-445		<p><u>Bylaw 431-16 – Unsightly Premises</u> MOVED by Deputy Mayor St. Amand that Bylaw 431-16, being a Bylaw to regulate Unsightly Premises be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-446		<p>MOVED by Councillor Breton that Bylaw 431-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-447		<p>MOVED by Mayor Giesbrecht that Bylaw 431-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-448		<p>MOVED by Deputy Mayor St. Amand that Bylaw 431-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-449		<p><u>Bylaw 432-16 – Animal Control</u> MOVED by Mayor Giesbrecht that Bylaw 432-16, being a Bylaw to regulate the Control of Animals be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-450		<p>MOVED by Deputy Mayor St. Amand that Bylaw 432-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>

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16-451	<p>MOVED by Councillor Breton that Bylaw 432-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-452	<p>MOVED by Mayor Giesbrecht that Bylaw 432-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-453	<p><u>Bylaw 433-16 – Off-Highway Vehicle</u></p> <p>MOVED by Deputy Mayor St. Amand that Bylaw 433-16, being a Bylaw to regulate Off-Highway Vehicles be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-454	<p>MOVED by Councillor Breton that Bylaw 433-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-455	<p>MOVED by Mayor Giesbrecht that Bylaw 433-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-456	<p>MOVED by Deputy Mayor St. Amand that Bylaw 433-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-457	<p><u>Bylaw 436-16 – Noise Control</u></p> <p>MOVED by Mayor Giesbrecht that Bylaw 436-16, being a Bylaw to regulate Noise be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-458	<p>MOVED by Deputy Mayor St. Amand that Bylaw 436-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-459	<p>MOVED by Councillor Breton that Bylaw 436-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-460	<p>MOVED by Mayor Giesbrecht that Bylaw 436-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-461	<p><u>Bylaw 437-16 – Sewage and Waste Water Disposal</u></p> <p>MOVED by Mayor Giesbrecht that Bylaw 437-16, being a Bylaw to regulate Sewage and Waste Water Disposal be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>

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16-462	<p>MOVED by Councillor Breton that Bylaw 437-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-463	<p>MOVED by Mayor Giesbrecht that Bylaw 437-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-464	<p>MOVED by Deputy Mayor St. Amand that Bylaw 437-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-465	<p><u>Bylaw 438-16 – Curfew</u> MOVED by Mayor Giesbrecht that Bylaw 438-16, being a Curfew Bylaw be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-466	<p>MOVED by Councillor Breton that Bylaw 438-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-467	<p>MOVED by Mayor Giesbrecht that Bylaw 438-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-468	<p>MOVED by Deputy Mayor St. Amand that Bylaw 438-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
16-469	<p><u>Bylaw 439-16 – Waste Collection and Disposal</u> MOVED by Deputy Mayor St. Amand that Bylaw 439-16, being a Bylaw to regulate Waste Collection and Disposal be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
16-470	<p>MOVED by Mayor Giesbrecht that Bylaw 439-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
16-471	<p>MOVED by Deputy Mayor St. Amand that Bylaw 439-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
16-472	<p>MOVED by Councillor Breton that Bylaw 439-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>

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		<p><u>Bylaw 440-16 – Appoint a Head for Freedom of Information and Protection of Privacy</u></p> <p>MOVED by Mayor Giesbrecht that Bylaw 440-16, being a Bylaw to Appoint a Head for Freedom of Information and Protection of Privacy be given 1st reading.</p> <p style="text-align: right;">CARRIED</p>
	16-473	
	16-474	<p>MOVED by Deputy Mayor St. Amand that Bylaw 440-16 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	16-475	<p>MOVED by that Councillor Breton Bylaw 440-16 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	16-476	<p>MOVED by Mayor Giesbrecht that Bylaw 440-16 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
7.	BUSINESS	
	16-477	<p>MOVED by Deputy Mayor St. Amand that Council approve the Peace Officer Services Agreement between the Town of Mayerthorpe and the Summer Village of West Cove at a proposed hourly rate of \$90.00, providing 6 hours per month, and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
	16-478	<p>MOVED by Mayor Giesbrecht that Council approve the 2016 Audit Engagement letter between Seniuk & Company and the Summer Village of West Cove and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
	16-479	<p>MOVED by Mayor Giesbrecht that Council accept for information the December 5, 2016 letter from Alberta Municipal Affairs in regards to the monthly inspection reports.</p> <p style="text-align: right;">CARRIED</p>
	16-480	<p>MOVED by Mayor Giesbrecht that Council ratify approval of the letter authorizing Chris Kipfer of Stony Web Designs to act on behalf of the Summer Village of West Cove with respect to the Summer Village's website, domain name and webhosting services.</p> <p style="text-align: right;">CARRIED</p>

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8.	FINANCIAL 16-481	<p>MOVED by Deputy Mayor St. Amand that the following financial items be accepted for information:</p> <ul style="list-style-type: none"> - Bank Statements, Bank Reconciliations, Accounts payable cheque listings for November 2016, - Income statement and Expense statement as of November 30, 2016, - Year to Date Trial Balance – December 12, 2016 <p style="text-align: right;">CARRIED</p>
9.	COUNCIL REPORTS 16-482	<p>MOVED by Mayor Giesbrecht that the verbal Council Reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	ADMINISTRATION REPORT 16-483 16-484	<p>MOVED by Mayor Giesbrecht that the verbal Administration Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Giesbrecht that the written Development Officer Report as submitted by Tony Sonnleitner, dated December 15, 2016, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION / CORRESPONDENCE 16-485	<p>MOVED by Councillor Breton that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> a) Development Permit #16DP20-37 – November 30th, 2016 b) Alberta Municipal Affairs – November 10th, 2016, Letter on collaborative regional efforts and the \$50,000 funding granted to assist with this c) Alberta Municipal Affairs – November 10th, 2016, letter acknowledging receipt of our October 2016 monthly report as per the Ministerial Order d) S.V. of West Cove – November 17, 2016 letter to the Minister of Municipal Affairs including our November 15th, 2016 monthly report e) Lagoon Inspection Report – for November, 2016

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		<p>f) Lac Ste. Anne County – November 15th, 2016, letter on their organizational meeting results and noting they will not be holding bi-elections for their 2 vacant Councillor positions</p> <p>g) Albert Rural Physician Action Plan (RPAP) – November 23rd, 2016, letter and they also provided a 2015-2016 Provincial Impact Report</p> <p style="text-align: right;">CARRIED</p>
12.	IN CAMERA	n/a
13.	ADJOURNMENT	The meeting adjourned at 6:57 p.m.

Mayor, Ren Giesbrecht

Chief Administrative Officer, Wendy Wildman