

Summer Village of West Cove
Organizational Meeting of Council
Thursday, July 26, 2018
West Cove Community Hall

	PRESENT	<p>Councillors: Dave Breton Ren Giesbrecht Larry St. Amand</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala</p> <p>Public at Large: 3</p>
1.	CALL TO ORDER:	Wendy Wildman, called the meeting to order at 6:00 p.m.
2.	ADOPTION OF AGENDA 18-106	<p>MOVED by Councillor Giesbrecht that the July 26, 2018 Organizational Meeting Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	NOMINATIONS MAYOR 18-107	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Breton nominated Larry St. Amand.</p> <p>Wendy Wildman called for nominations a second time – None.</p> <p>Wendy Wildman called for nominations a third time – None.</p> <p>MOVED by Councillor Giesbrecht that nominations cease.</p> <p style="text-align: right;">CARRIED</p>
4.	NOMINATIONS DEPUTY MAYOR 18-108	<p>Mayor St. Amand was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Mayor St. Amand assumed the Chair.</p> <p>Mayor St. Amand called for nominations for Deputy Mayor.</p> <p>Councillor Breton nominated Ren Giesbrecht.</p> <p>Mayor St. Amand called for nominations a second time – None.</p> <p>Mayor St. Amand called for nominations a third time – None.</p> <p>MOVED by Mayor St. Amand that nominations cease.</p> <p style="text-align: right;">CARRIED</p>

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		Ren Giesbrecht was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.
5.	CONFIRMATIONS	
	18-109	MOVED by Deputy Mayor Giesbrecht that regular Council meetings be scheduled for the last Thursday of the months of January, February, March, April, June, July, September and November beginning at 6:00 p.m. at the West Cove Community Hall. CARRIED
	18-110	MOVED by Councillor Breton that the signing authority be confirmed as follows: <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Larry St. Amand, Ren Giesbrecht, Dave Breton) • One signature to be the Chief Administrative Officer, Wendy Wildman, or the Assistant Chief Administrative Officer, Heather Luhtala CARRIED
	18-111	MOVED by Deputy Mayor Giesbrecht that the banking authority for the Summer Village of West Cove be confirmed as the Royal Bank of Canada and ATB Financial. CARRIED
	18-112	MOVED by Mayor St. Amand that the Chief Administrative Officer appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc. CARRIED
	18-113	MOVED by Councillor Breton that the Auditor appointment be confirmed as Seniuk & Company. CARRIED
	18-114	MOVED by Deputy Mayor Giesbrecht that the Solicitor appointment be confirmed as Patriot Law Group. CARRIED
	18-115	MOVED by Mayor St. Amand that the Assessor appointment be confirmed as Dan Kanuka of Municipal Assessment Services Group. CARRIED
	18-116	MOVED by Councillor Breton that the Development Authority be confirmed as Tony Sonnleitner. CARRIED

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18-117	<p>MOVED by Deputy Mayor Giesbrecht that the Subdivision Authority be confirmed as Municipal Planning Services Ltd.</p> <p style="text-align: right;">CARRIED</p>
18-118	<p>MOVED by Deputy Mayor Giesbrecht that the Subdivision and Development Appeal Board remain appointed in accordance with Bylaw 427-16 (Subdivision & Development Appeal Board Bylaw).</p> <p style="text-align: right;">CARRIED</p>
18-119	<p>MOVED by Mayor St. Amand that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;">CARRIED</p>
18-120	<p>MOVED by Deputy Mayor Giesbrecht that the Freedom of Information and Protection of Privacy (FOIPP) Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;">CARRIED</p>
18-121	<p>MOVED by Councillor Breton that the Community Peace Officer be confirmed under the Town of Mayerthorpe Peace Officer Services Agreement – Constable Dwight Dawn.</p> <p style="text-align: right;">CARRIED</p>
18-122	<p>MOVED by Mayor St. Amand that the following committee appointments be confirmed:</p> <p><u>(a) Development Appeal Board / Subdivision & Appeal Board</u> Representative – Ren Giesbrecht</p> <p><u>(b) Assessment Appeal Board / Assessment Review Board</u> As per the agreement with Lac Ste. Anne County</p> <p><u>(c) Highway 43 East Waste Commission</u> Representative – Ren Giesbrecht</p> <p><u>(d) West Inter-Lake District Regional Water Commission</u> Representative – Larry St. Amand Alternate Representative – Dave Breton</p> <p><u>(e) Lac Ste. Anne Emergency Management Agency – Regional Emergency Management Agency</u> Representative – Larry St. Amand & the Chief Administrative Officer Alternate Representative – Dave Breton</p> <p><u>(f) Summer Villages of Lac Ste. Anne County East</u> Representative – Ren Giesbrecht</p>

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		<p><u>(g) Regional Emergency Services</u> Representative – Ren Giesbrecht Alternate Representative – Dave Breton</p> <p><u>(h) Regional Family & Community Support Services</u> Representative – Ren Giesbrecht Alternate Representative – Larry St. Amand</p> <p><u>(i) Regional Sewer Force Main Committee</u> Representative – Larry St. Amand Alternate Representative – Dave Breton</p> <p style="text-align: right;">CARRIED</p>
6.	MUNICIPAL OFFICE 18-123	<p>MOVED by Mayor St. Amand that the Municipal Office Location be confirmed as 4808-51 Street, Onoway, Alberta, Canada.</p> <p style="text-align: right;">CARRIED</p>
7.	REMUNERATION POLICY 18-124	<p>MOVED by Mayor St. Amand that Policy #16-213 – Council, Administration, Staff & Contractor Reimbursement Policy be confirmed with the following amendment under ‘Reimbursement Amounts’:</p> <p>-Conference calls will be reimbursed at \$25.00/call.</p> <p style="text-align: right;">CARRIED</p>
8.	ADJOURNMENT	Mayor St. Amand declared the meeting adjourned at 6:11 p.m.

Mayor, Larry St. Amand

Chief Administrative Officer, Wendy Wildman