

SUMMER VILLAGE OF WEST COVE  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JUNE 29, 2017  
WEST COVE COMMUNITY HALL

	<b>PRESENT</b>	<p>Mayor: Larry St. Amand  Deputy Mayor: Ren Giesbrecht  Councillor: Dave Breton</p> <p>Administration: Wendy Wildman, Chief Administrative Officer  Heather Luhtala, Assistant CAO</p> <p>Delegations: -Becky &amp; Darryl Duffy, Residents    -Wendy &amp; Don Henderson, Residents    -Chantal Larochelle, Regional Manager Small Craft Harbours Program, Fisheries &amp; Oceans (Via Teleconference at 7:03 p.m.)    -Tony Sonnleitner, Development Officer &amp; Jason Madge, Public Works Consultant    -Greg Woronuk, President of West Cove Community League</p> <p>Public at Large: 16</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor St. Amand called the meeting to order at 6:13 p.m.
<b>2.</b>	<b>AGENDA</b> 17-129	<p><b>MOVED</b> by Mayor St. Amand that the June 29, 2017 Agenda be approved with the following additions and deletions:</p> <p>Under Delegations, add:  Greg Woronuk, President of West Cove Community League</p> <p>Under Business, add:  7.h) Summer Village of Val Quentin, invite to the grand opening of their gazebo in Cantin Park – July 15, 2017</p> <p>Under Business, delete:  7.d) Lane Closure Request</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b> 17-130	<p><b>MOVED</b> by Councillor Breton that the minutes of the May 1, 2017 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>4.</b>	<b>DELEGATIONS</b>	
17-131	<b>DELEGATIONS</b>	<p><u>Becky &amp; Darryl Duffy, Residents</u>  <b>MOVED</b> by Deputy Mayor Giesbrecht that Council accept for information the discussion with Becky &amp; Darryl Duffy regarding the drainage at 1515 Marine Crescent, the grass cutting and the ruts in the back lane.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-132		<p><u>Wendy &amp; Don Henderson, Residents</u>  <b>MOVED</b> by Councillor Breton that Council accept for information the discussion with Wendy Henderson regarding the follow up on drainage, grants and back alleys.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-133		<p><u>Tony Sonnleitner, Development Officer &amp; Jason Madge, Public Works Consultant</u>  <b>MOVED</b> by Deputy Mayor Giesbrecht that Council accept for information the discussion with Tony Sonnleitner and Jason Madge with respect to their preliminary drainage assessment throughout the Summer Village.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Jason Madge left the meeting at 6:59 p.m.</p>
17-134		<p><u>Chantal Larochelle, Regional Manager Small Craft Harbours Program, Fisheries &amp; Oceans – Via Teleconference at 7:03 p.m.</u></p> <p>Chantal Larochelle exited the meeting Via Teleconference at 7:15 p.m.</p> <p><b>MOVED</b> by Deputy Mayor Giesbrecht that administration further negotiate with Chantal Larochelle, Regional Manager Small Craft Harbours Program, Department of Fisheries &amp; Oceans (DFO) with respect to divesting the West Cove boat launch and upon the receipt of a satisfactory letter advising that DFO agrees to transfer the asset in a functioning state as well as cover the costs of the application for a License of Occupation to the province and all survey and engineering assessment costs, the Summer Village would be prepared to take over the West Cove Boat Launch.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-135		<p><u>Greg Woronuk, President of West Cove Community League</u>  <b>MOVED</b> by Mayor St. Amand that the West Cove Community League be authorized to use the Summer Village logo for their promotional materials.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	17-136	<b>MOVED</b> by Deputy Mayor Giesbrecht that \$2,000.00 from the Summer Village's 2017 FCSS Allocation be approved for West Cove Days providing their function meets the FCSS mandate and providing the proper financial accounting is submitted to the Town of Onoway (FCSS administrator).  <b>CARRIED</b>
	17-137	<b>MOVED</b> by Deputy Mayor Giesbrecht that Council accept for information the updates from Greg Woronuk, President of the West Cove Community League with respect to the West Cove Days celebration.  <b>CARRIED</b>
<b>5.</b>	<b>PUBLIC HEARINGS</b>	n/a
<b>6.</b>	<b>BYLAWS</b>	n/a
<b>7.</b>	<b>BUSINESS</b>	
	17-138	<b>MOVED</b> by Councillor Breton that a mechanic be hired to go through the Summer Village's equipment and provide a recommendation of the requirements to get the equipment operational and/or ready for disposal to a maximum budget in the amounts of \$1,000.00 for labour and \$500.00 for parts, these costs to be covered from the sale of excess equipment.  <b>CARRIED</b>
	17-139	<b>MOVED</b> by Councillor Breton that excess small tools and supplies owned by the Summer Village of West Cove be donated to the West Cove Community League to sell and proceeds be retained by the Community League and used for community events.  <b>CARRIED</b>
	17-140	<b>MOVED</b> by Deputy Mayor Giesbrecht that the Summer Village of West Cove participate in the discussions with respect to a regional plan for a lagoon discharge line from the Darwell area easterly to the greater Edmonton area and a treatment facility there.  <b>CARRIED</b>
	17-141	<b>MOVED</b> by Deputy Mayor Giesbrecht that Council and Administration participation be authorized to attend one of the Elected Official Training Courses scheduled for September 11 and 12 in Ponoka, Alberta and September 16 and 17, 2017 in Edmonton, Alberta with a registration cost of \$200/person.  <b>CARRIED</b>

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17-142	<p><b>MOVED</b> by Deputy Mayor Giesbrecht that in accordance with section 419(b) of the Municipal Government Act that the terms of the sale of property (Lot 14, Block 7, Plan 6983KS) for the Public Auction be set as follows:  “Cash, certified cheque, bank draft, 10% non-refundable deposit on the day of the sale and balance due within 10 days of the public auction date”.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-143	<p><b>MOVED</b> by Deputy Mayor Giesbrecht that in accordance with the Municipal Government Act and with respect to the Recovery of taxes Related to Land that the date for the Public Auction of Lot 14, Block 7, Plan 6983KS be scheduled for Wednesday, November 1<sup>st</sup>, 2017 at 10:00 a.m. at the Town of Onoway Administration Building Council Chambers located at 4808-51 Street in Onoway, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-144	<p><b>MOVED</b> by Deputy Mayor Giesbrecht that in accordance with section 419(a) of the Municipal Government Act that the reserve bid for the property to be sold at the Public Action being Lot 14, Block 7, Plan 6983KS, be set at the current assessed value of \$99,200.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-145	<p><b>MOVED</b> by Mayor St. Amand that Council accept for information the request for a donation to the Ag For Life organization for 2017.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-146	<p><b>MOVED</b> by Deputy Mayor Giesbrecht that administration obtain a quote for a fence to restrict access to the lagoon and field and that allows the compost site to be accessible.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-147	<p><b>MOVED</b> by Councillor Breton that a sign be erected at the compost site stating that the site is for the use of West Cove residents only.</p> <p style="text-align: right;"><b>CARRIED</b></p>
17-148	<p><b>MOVED</b> by Councillor Breton that the funding for the Lagoon/Compost Site gate and signage are to come through the approved MSI-Capital Grant project for Lagoon Rehabilitation.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	17-149	<b>MOVED</b> by Mayor St. Amand that Council be authorized to attend the grand opening of the gazebo in Cantin Park in Val Quentin on Saturday, July 15, 2017 at noon.  <b>CARRIED</b>
<b>8.</b>	<b>FINANCIAL</b>	n/a
<b>9.</b>	<b>COUNCIL REPORTS</b>	
	17-150	<b>MOVED</b> by Deputy Mayor Giesbrecht that Administration coordinate weed cutting on the lake front including collection of payment from residents and negotiate with the lake weed cutter a flat price per lot for cutting.  <b>CARRIED</b>
	17-151	<b>MOVED</b> by Councillor Breton that the verbal Council reports be accepted for information as presented.  <b>CARRIED</b>
	17-152	<b>MOVED</b> by Mayor St. Amand that the Annual Information meeting between Council and residents be scheduled for August 19, 2017 at 10:00 a.m. at the West Cove Community Hall.  <b>CARRIED</b>
	17-153	<b>MOVED</b> by Coucillor Breton that a vehicle barrier be erected at the laneway between 8 <sup>th</sup> and 10 <sup>th</sup> street.  <b>CARRIED</b>
	17-154	<b>MOVED</b> by Deputy Mayor Giesbrecht that the following signage be erected at the appropriate sites: Boat Launch: "no parking" and "boat & trailer parking" Park Areas: "park closed between 11:00 p.m. and 6:00 a.m."  <b>CARRIED</b>
	17-155	<b>MOVED</b> by Deputy Mayor Giesbrecht that Jason Madge be requested to provide a quote to implement a staged drainage plan based on the engineering report from 2008 and his recent preliminary assessment of the drainage throughout the Summer Village.  <b>CARRIED</b>

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<b>10.</b>	<b>ADMIN REPORT</b> 17-156	<p><b>MOVED</b> by Mayor St. Amand that Council accept for information the Administration Report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>11.</b>	<b>INFORMATION / CORRESPONDENCE</b> 17-157	<p><b>MOVED</b> by Councillor Breton that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) Stop Order 17STOP01-37 – issued to Lot 4A, Clock 3, Plan 6983 KS for a culvert/approach installation that has proceeded without a permit, 303 – 3<sup>rd</sup> Street</li> <li>b) Development Permit No. 17DP07-37 for construction of a deck (72.0 m2) on Lot 8, Block 3, Plan 6983 KS, 308 – 3<sup>rd</sup> Street</li> <li>c) Development Permit No. 17DP06-37 for placement of a modular home, construction of an accessory building, and installation of a water cistern and septic system on Lot 6, Block 9, Plan 6983 KS, 606 – 6<sup>th</sup> Street</li> <li>d) Town of Mayerthorpe – May 19<sup>th</sup>, 2017 letter and attached certificate of insurance for Peace Officer Agreement</li> <li>e) AUMA/AMSC – June 19<sup>th</sup>, 2017 letter advising a recognition rebate in the amount of \$92.00 has been received because we receive 2 or more of their business services (benefits, insurance, electricity or natural gas)</li> <li>f) 2017 FCSS Allocation for Silver Sands, South View and West Cove</li> <li>g) Alberta Municipal Affairs – May 30<sup>th</sup>, 2017 letter on Municipal Sustainability Initiative (MSI) – 2016 Conditional Operating Funding Statement of Funding and Expenditures (SFE) being accepted by the Minister as reported by the Municipality.</li> <li>h) Alberta Municipal Affairs – May 19<sup>th</sup>, 2017 letter on Municipal Sustainability Initiative (MSI) – 2016 Capital Statement of Funding and Expenditures being accepted by the Minister as reported by the Municipality (community hall, lagoon rehab, maintenance shop)</li> <li>i) Alberta Municipal Affairs – May 17<sup>th</sup>, 2017 letter on Municipal Sustainability Initiative (MSI) and Federal Gas Tax Fund (GTF) allocations for 2017</li> <li>j) AUMA/AMSC – June 13<sup>th</sup>, 2017 email from CEO Sue Bohaichuk and enclosed AUMA Board News</li> <li>k) Federation of Canadian Municipalities (FCM) – June 14<sup>th</sup>, 2017 email and welcome to the FCM</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>12.</b>	<b>IN CAMERA</b>	<p>The Public at Large exited the meeting.</p> <p><b>MOVED</b> by Deputy Mayor Giesbrecht that pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 8:40 p.m. to discuss the following items:</p> <p>1. "Legal Matter – FOIPP Act Section 27"</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>17-158</p> <p><b>MOVED</b> by Deputy Mayor Giesbrecht that Council Move Out of Camera at 9:15 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>17-159</p> <p><b>MOVED</b> by Mayor St. Amand that administration obtain a legal opinion on land use districting of certain properties within the Summer Village of West Cove.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>17-160</p>
<b>13.</b>	<b>ADJOURNMENT</b>	<p>The meeting adjourned at 9:16 p.m.</p>

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Mayor, Larry St. Amand

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Chief Administrative Officer, Wendy Wildman