

**SUMMER VILLAGE OF WEST COVE**

**MINUTES**

For the regular meeting of the Council of the Summer Village of West Cove, held at **7:00 p.m. Thursday, June 25, 2015**, at the Community Hall in West Cove, Alberta.

Present:           Official Administrator Aleks Nelson  
                  Deputy Official Administrator Debbie McCann  
                  Chief Administrative Officer (CAO) Anita Blais

**1. Call to Order:**

The meeting was called to order at 7:00 p.m.

**2. Agenda:** Add to 5(a) Jon Tims, representing the auditors, delete 6(b)

**RESOLUTION 15-094**

**MOVED** by Official Administrator Nelson to adopt the agenda as amended.

**CARRIED**

**3. Minutes:** Budget meeting March 12, 2015, March 26, 2015, April 23, 2015, June 7, 2015

**RESOLUTION 15-095**

**MOVED** by Official Administrator Nelson to adopt the March 12, 2015 minutes as presented.

**CARRIED**

**RESOLUTION 15-096**

**MOVED** by Official Administrator Nelson to adopt the June 7, 2015 minutes with a change to Resolution 15-090; change the time from 8:00 p.m. to 7:00 p.m.

**CARRIED**

**4. Public Hearings:**

(a)     None

**5. Delegations**

(a)     Seniuk & Co. (Auditor) Jon Tims presented the 2014 audited financial statements.

**RESOLUTION 15-097**

**MOVED** by Official Administrator Nelson to have a special council meeting Monday June 29, 2015 at 5:00 p.m. to adopt the 2014 financial statements.

**CARRIED**

Mr. Tims left the meeting at 8:05 p.m.

**6. Bylaws and Policies:**

(a)     Council orientation policy:

**TABLED**

(b)     Deleted

**7. New Business**

(a)     Appointment of Returning Officer

**RESOLUTION 15-098**

**MOVED** by Official Administrator Nelson to appoint Paul Hanlan as Returning Officer for the by-election and to accept his quote in the amount of 1,974.26 (including gst).

**CARRIED**

(b) Organizational meeting date:

**RESOLUTION 15-099**

**MOVED** by Official Administrator Nelson to have an organization meeting and regular council meeting on August 27, 2015 at 7:00 p.m. in West Cove community hall. **CARRIED**

(c) Council orientation date:

**RESOLUTION 15-100**

**MOVED** by Official Administrator Nelson to have a special council meeting from 10:00 a.m. to 4:00 p.m. on August 22, 2015; the agenda is for swearing in of new council and for council orientation. **CARRIED**

**8. Council Reports**

(a) None

**9. CAO Report and action list**

**RESOLUTION 15-101**

**MOVED** by Official Administrator Nelson to accept the CAO report and action list for information. **CARRIED**

**10. Financial matters**

(a) Financial Statement: **TABLED**

(b) Accounts:

**RESOLUTION 15-102**

**MOVED** by Official Administrator Nelson to accept the cheque listing for information, with the exception of #20150423. **CARRIED**

(c) 2014 Audited Financial Statement (see 5a)

**11. Correspondence**

(a) None

**12. Confidential Items**

(a) OIPC reports:

**RESOLUTION 15-103**

**MOVED** by Official Administrator Nelson to go in camera at 7:50 p.m. **CARRIED**

**RESOLUTION 15-104**

**MOVED** by Official Administrator Nelson to go out of camera at 7:53 p.m. **CARRIED**

Meeting adjourned at 7:54 pm

Next regular council meeting date: July 23, 2015