

## SUMMER VILLAGE OF WEST COVE

### MINUTES

For the regular meeting of the Council of the Summer Village of West Cove held at 7:00 p.m. Thursday October 29<sup>th</sup>, 2015 at the Community Hall in West Cove, Alberta.

**Present:**

Mayor Reinhold Giesbrecht  
Councillor Larry St.Amand  
Deputy Mayor David Breton  
Interim CAO Corinne Newman  
Development Officer Blaine Alexander

1. **Call to Order:**

The meeting was called to order at 7:00 p.m.

2. **Agenda:**

**RESOLUTION 15-178**

**MOVED** by Deputy Mayor Breton that the agenda be adopted as presented.

**CARRIED**

3. **Minutes**

**RESOLUTION 15-179**

**MOVED** by Deputy Mayor Breton that the minutes of September 22<sup>nd</sup>, 2015 Council Meeting be adopted as presented.

**CARRIED**

4. **Delegations**

The West Cove Community League was not in attendance.

**RESOLUTION 15-180**

**MOVED** by Councillor Larry St.Amand that the West Cove Community League be contacted and request a financial statement as the League had received a \$3000.00 Grant for West Cove Days .

**CARRIED**

5. **Bylaws and Policies:**

**By-Law 407-15 Procedural Bylaw**

Council has considered it expedient and desirable for effective governance to regulate the procedure and conduct of council, councillors and others attending council and council committee meetings in the Summer Village of West Cove. Bylaw #407-15 now includes duties of council, a code of conduct for council, a public hearing process and in camera meeting description.

**RESOLUTION 15-181**

**MOVED** by Councillor St.Amand that Council give second reading to By-Law 407-15 Procedural Bylaw.

**CARRIED**

**RESOLUTION 15-182**

**MOVED** by Deputy Mayor Breton that Council give third and final reading to By-Law 407-15 Procedural Bylaw.

**CARRIED**

**6. New Business:**

Renewal of real estate sales agreement with Diamond Realty (2007) Ltd. for the sale of Lot 10 Blk 17 Plan 721 MC for a one year listing.

**RESOLUTION 15-183**

**MOVED** by Mayor Giesbrecht that Council renew the real estate sales agreement with Diamond Realty (2007) Ltd. for the sale of Lot 10. Blk17 Plan721 MC for a one year listing expiring November 16<sup>th</sup>, 2016.

**CARRIED**

**7. Old Business**

- (a) Key Policy be deferred to 2016 in a policy review.
- (b) Review of 24 hour opening of compost collection pit

**RESOLUTION 15-184**

**MOVED** by Councillor Larry St.Amand that the compost pit collection area remain open 24/7 until November 15<sup>th</sup> , 2015 and reopen the pit area for a second trial on April 15<sup>th</sup>, 2016.

**CARRIED**

**8. Council Reports**

Development Officer Report

**RESOLUTION 15-185**

**MOVED** by Mayor Giesbrecht to accept the Development Officer report to October 23<sup>rd</sup> ,2015 as information.

**CARRIED**

Development Officer Report for Lot 11, Blk 8, Plan 6983 was reviewed,

**RESOLUTION 15-186**

**MOVED** by Councillor St.Amand that Council approve that the developments(buildings), on Lot 11, Block 8, Plan 6983 KS, hereto referred to in the Compliance Certificate issued and dated May 14, 2002, be allowed to remain in place "as built" with the exception that deck guard rails be rebuilt to meet Alberta Safety Codes regulations with respect to safety. And that Council re-confirm Resolution 15-109, removing the Stop Order dated July 8<sup>th</sup> , 2015 regarding Development on Lot 11, Blk 8, Plan 6983 KS (211-2<sup>nd</sup> St.) as confirmation has been received that a letter to the owner dated July 17<sup>th</sup>, 2015, to obtain a building permit from Superior Safety Codes Inc. for remedial construction on the deck, has been withdrawn excepting the requirement for guard rails to comply with Alberta Building Safety Codes.

**CARRIED**

**9. CAO Reports**

The CAO recruitment posting will close October 31<sup>st</sup>, 2015. All applicant information will be forwarded to Council for the development of Councils short list to proceed with the interview process.

**Seasonal Maintenance – Snow Clearing/Removal**

**RESOLUTION 15-187**

**MOVED** by Mayor Giesbrecht that based on response to the snow clearing / removal maintenance, that council award to Tim Hay Trucking & Construction the snow clearing and removal for the 2015/2016 winter season with an option to extend a second and third season based on mutual agreement..

**CARRIED**

**Maintenance Garage**

**RESOLUTION 15-188**

**MOVED** by Mayor Giesbrecht that Council accept the quote and award to TDK Custom Homes the contract to complete and repair items in the maintenance garage as agreed to, for a contract cost of \$21,590.00 plus GST. That Council authorize a 2015 budget

over expenditure in the amount of the contract and furthermore that the CAO investigate the terms of the MSI grant to use additional grant funds to cover the additional costs..

**CARRIED**

**10. Financial Matters:**

**RESOLUTION 15-189**

**MOVED** by Councillor St.Amand that the Cheque Listings for October 25<sup>th</sup>, 2015 be accepted as information.

**CARRIED**

**11. Correspondence**

**RESOLUTION 15-190**

**MOVED** by Deputy Mayor Breton that the Correspondence items be accepted as information.

**CARRIED**

**12. Confidential**

**RESOLUTION 15-191**

**MOVED** by Councillor St.Amand that council move in camera at 9:13 PM.

**CARRIED**

**RESOLUTION 15-192**

**MOVED** by Councillor St.Amand that council move out of in camera at 10:01 PM.

**CARRIED**

**RESOLUTION 15-193**

**MOVED** by Councillor St.Amand that the CAO direct legal counsel for the Summer Village, Reynolds Mirth Richards & Farmer respond to the Civil Claim by the former CAO. .

**CARRIED**

**RESOLUTION 15-194**

**MOVED** by Mayor Giesbrecht that Council renew the Development Officer contract of Blaine Alexander of Blaine Alexander & Associates for one year commencing November 10<sup>th</sup>, 2015 with an option to extend the contract for two additional years.

**CARRIED**

**RESOLUTION 15-195**

**MOVED** by Mayor Giesbrecht that Council direct the CAO to respond to the Office of the Information & Privacy Commissioner (OIPC) of Alberta RE: Privacy Complaint File # F8630 and accept the recommendations from OIPC.

**CARRIED**

**RESOLUTION 15-196**

**MOVED** by Mayor Giesbrecht that Council change the next regular meeting of council scheduled for November 26<sup>th</sup>, 2015 and it be re-scheduled to November 19<sup>th</sup>, 2015 at 7:00 PM.

**CARRIED**

Meeting was adjourned at 10:04 p.m.

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CAO

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Mayor