

**Summer Village of West Cove**  
**Playground Equipment Policy**  
**Resolution: 16-424**  
**Date Effective: December 7<sup>th</sup>, 2016**

**POLICY STATEMENT**

The Summer Village of West Cove would like to inspect and repair all playground equipment located within the Summer Village boundaries which are located on municipal property on a yearly basis.

**PURPOSE**

The Summer Village of West Cove has deemed it necessary to provide the users of the playground equipment a safe environment and lessen the likelihood of personal harm.

**RELATED INFORMATION**

The Summer Village of West Cove upon inspection having found a defective or worn part may elect to repair the equipment or remove it from service until such time that it can be returned to service.

**RESPONSIBILITIES**

It will be the responsibility of the Chief Administrative Officer ensure completion of an annual checklist and identify all broken or worn parts on all playground equipment. The annual checklist will determine weather the equipment in question is to be removed from service or repaired.

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| <b>Date of Inspection:</b> <a href="#">Click to enter date.</a>          |          | <b>Date of Last Inspection:</b> <a href="#">Click to enter date.</a> |                     |
|--|----------|--|---------------------|
| <b>Time:</b>   |          |  |                     |
| <b>Inspector's Name/Position:</b>  |          |  |                     |
| Equipment  | Comments | Recommendations  | Corrective Measures |
| <b>Swings</b>  |          |  |                     |
| Chains and Fulcrums<br>(wear, damage)                                    |          |  |                     |
| Joints, Hooks, Fittings,<br>Bolts (missing, wear,<br>lubrication, loose) |          |  |                     |
| Bushings and Corner Pins<br>(missing, wear, loose)                       |          |  |                     |
| Clamps and Gusset Plates<br>(missing, loose, cracks)                     |          |  |                     |
| Seats (damage, loose<br>bolts or rivets)                                 |          |  |                     |
| Metal Structure and<br>Beams (loose, cracks)                             |          |  |                     |
| Concrete Footings<br>(exposure, loose, cracks)                           |          |  |                     |
| Planks (cracks, splinters)   |          |  |                     |
| Handles (missing, loose)   |          |  |                     |
| Clearance  |          |  |                     |
| Area   | Comments | Recommendations  | Corrective Measures |
| <b>Slides</b>  |          |  |                     |
| Slide Bed (cracks, sharp<br>edges, punctures)                            |          |  |                     |
| Bolts, Rivets, Joints<br>(missing, loose)                                |          |  |                     |
| Steps, Hand Rails (loose,<br>missing bolts)                              |          |  |                     |
| Footings (exposure, loose,<br>cracks)                                    |          |  |                     |
| Sand (level, landing area)   |          |  |                     |
| Other  |          |  |                     |
|  |          |  |                     |
|  |          |  |                     |

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| <b>Multi-Decks (All Types)</b>                             |          |                 |                     |
|--|----------|-----------------|---------------------|
| Collars (loose, screws)                                    |          |                 |                     |
| Main Support, Laminate Beams (cracks, splinters)           |          |                 |                     |
| Visible Damage, Rotting, Protruding Nails,                 |          |                 |                     |
| End Caps (loose)   |          |                 |                     |
| Steps, Deck Boards (cracks, splinters, weakness)           |          |                 |                     |
| Chains, Hooks (missing, wear, loose)                       |          |                 |                     |
| Handrails (missing, wear, loose)                           |          |                 |                     |
| Bolts (missing, protrusion, sharp edges)                   |          |                 |                     |
| Rails Slide (wear, loose, lubrication, rubber pumpers)     |          |                 |                     |
| Rings (loose, welds)                                       |          |                 |                     |
| Other  |          |                 |                     |
| Area   | Comments | Recommendations | Corrective Measures |
| <b>Bridges</b>   |          |                 |                     |
| Main Support and Beams (cracks, splinters, visible damage) |          |                 |                     |
| Protruding Nails and Rotting                               |          |                 |                     |
| Chains and Hooks (missing, wear, loose)                    |          |                 |                     |
| Deck (spacing)   |          |                 |                     |
| Steps and Deck Boards (wear, splinters, weakness)          |          |                 |                     |

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|   |                 |                        |                            |
|---|-----------------|------------------------|----------------------------|
| Nuts and Bolts (loose, missing)             |                 |                        |                            |
| <b>Climbers</b>                             |                 |                        |                            |
| Nuts and Bolts (loose, missing)             |                 |                        |                            |
| Sharpe Edges, Missing Parts, Welds          |                 |                        |                            |
| Concrete Footings (exposure, loose, cracks) |                 |                        |                            |
| Level of Sand                               |                 |                        |                            |
| Other                                       |                 |                        |                            |
| <b>Area</b>                                 | <b>Comments</b> | <b>Recommendations</b> | <b>Corrective Measures</b> |
| <b>Other Playground Equipment</b>           |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |
| <b>Base Area</b>                            |                 |                        |                            |
| Level                                       |                 |                        |                            |
| Glass and Debris                            |                 |                        |                            |
| Low Spots Holding Water                     |                 |                        |                            |
| Other                                       |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |
|   |                 |                        |                            |

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| <b>Curbing</b>                   |          |                 |                     |
|----------------------------------|----------|-----------------|---------------------|
| Sharpe Edges and Cracking        |          |                 |                     |
| Rotting and Exposed Bolts        |          |                 |                     |
| Other                            |          |                 |                     |
| Area                             | Comments | Recommendations | Corrective Measures |
| <b>Park Furnishings, Fences</b>  |          |                 |                     |
| Loose, Cracks                    |          |                 |                     |
| Protruding Sharp Edges           |          |                 |                     |
| Other                            |          |                 |                     |
|                                  |          |                 |                     |
| <b>Other Playground Features</b> |          |                 |                     |
|                                  |          |                 |                     |
|                                  |          |                 |                     |
|                                  |          |                 |                     |
|                                  |          |                 |                     |
|                                  |          |                 |                     |
| <b>Comments:</b>                 |          |                 |                     |
| <b>Inspectors Signature:</b>     |          |                 |                     |