

## SUMMER VILLAGE OF WEST COVE

### MINUTES

For the regular meeting of the Council of the Summer Village of West Cove held at 7:00 p.m. Tuesday September 22<sup>nd</sup>, 2015 at the Community Hall in West Cove, Alberta.

**Present:**

Councillor Reinhold Giesbrecht  
Councillor Larry St.Amand  
Councillor David Breton  
Interim CAO Corinne Newman  
Development Officer Blaine Alexander

1. **Call to Order:**

The meeting was called to order at 7:00 p.m.

2. **Agenda:**

**RESOLUTION 15-161**

**MOVED** by Deputy Mayor Breton that the agenda be adopted as presented.

**CARRIED**

3. **Minutes**

**RESOLUTION 15-162**

**MOVED** by Councillor St.Amand that the minutes of August 27<sup>th</sup>, 2015 Special Meeting be adopted as presented.

**CARRIED**

**RESOLUTION 15-163**

**MOVED** by Councillor St.Amand that the minutes of August 27<sup>th</sup>, 2015 Organizational Meeting be adopted as presented.

**CARRIED**

**RESOLUTION 15-164**

**MOVED** by Councillor St.Amand that the minutes of August 27<sup>th</sup>, 2015 Regular Council Meeting be adopted as presented.

**CARRIED**

4. **Bylaws and Policies:**

**(a)By-Law 407-15 Procedural Bylaw**

Council has considered it expedient and desirable for effective governance to regulate the procedure and conduct of council, councillors and others attending council and council committee meetings in the Summer Village of West Cove. Bylaw #407-15 now includes duties of council, a code of conduct for council, a public hearing process and in camera meeting description.

**RESOLUTION 15-165**

**MOVED** by Mayor Giesbrecht that Council give first reading to By-Law 407-15 Procedural Bylaw.

**CARRIED**

**(b) Council, Administration, Staff and Contractor Reimbursement Policy**

**RESOLUTION 15-166**

**MOVED** by Mayor Giesbrecht that Council approve the Council, Administration, Staff and Contractor Reimbursement Policy.

**CARRIED**

**5. New Business:**

**Appointment of Subdivision and Development Appeal Board member.**

**RESOLUTION 15-167**

**MOVED** by Deputy Mayor Breton that Council approve the appointment of Delphine Teierle as the representative from West Cove to the Subdivision and Development Appeal Board for a term of three years. The Term would expire at the Organizational Meeting August 2018.

**CARRIED**

**6. Council Reports**

**Development Officer Report**

**RESOLUTION 15-168**

**MOVED** by Mayor Giesbrecht to accept the Development Officer report to September 17<sup>th</sup>, 2015 as information.

**CARRIED**

**FCSS Partner Meeting of September 2<sup>nd</sup>, 2015**

**RESOLUTION 15-169**

**MOVED** by Mayor Giesbrecht that Council approve in principle to the reorganization of the FCSS partnership and West Cove continue to explore alternative structures within partnering municipalities.

**CARRIED**

**7. CAO Reports**

**Discussion of CAO recruitment and village seasonal maintenance requirements**

**RESOLUTION 15-170**

**MOVED** by Deputy Mayor Breton the gates to the compost pit remain open 24/7 to provide increased access to West cove residents until October 29<sup>th</sup>, 2015.

**CARRIED**

**8. Financial Matters:**

**RESOLUTION 15-171**

**MOVED** by Mayor Giesbrecht that the Cheque Listings for September 3<sup>rd</sup>, 2015 and September 21<sup>st</sup>, 2015 be accepted as information.

**CARRIED**

**9. Correspondence**

**RESOLUTION 15-172**

**MOVED** by Mayor Giesbrecht that the Correspondence items be accepted as information.

**CARRIED**

**10. Confidential**

**Legal**

**RESOLUTION 15-173**

**MOVED** by Councillor St.Amand that council move in camera at 9:07 PM.

**CARRIED**

**RESOLUTION 15-174**

**MOVED** by Councillor St.Amand that council move out of in camera at 10:20 PM.

**CARRIED**

**RESOLUTION 15-175**

**MOVED** by Mayor Giesbrecht that Development Officer Alexander contact Safety Codes for more information on septic/holding tank placement and inspections of the placement.

**CARRIED**

**RESOLUTION 15-176**

**MOVED** by Councillor St.Amand that council instruct legal counsel for the Summer Village, Reynolds Mirth Richards & Farmer to deny an additional financial claim by the former CAO.

**CARRIED**

**RESOLUTION 15-177**

**MOVED** by Mayor Giesbrecht that Council extend the Interim CAO contract until a new CAO is appointed or December 17<sup>th</sup>, 2015 whichever comes first.

**CARRIED**

Meeting was adjourned at 10:21 p.m.

Next regular meeting of council to be held November 26<sup>th</sup>, 2015

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CAO

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Mayor