

**SUMMER VILLAGE OF WEST COVE
AGENDA**

Wednesday December 7th, 2016 – at the Community Hall at 6:00 p.m.

1. Call to order
2. Agenda a) Wednesday, December 7th, 2016 Regular Council Meeting
3. Minutes: p1-8 a) Thursday, November 24th, 2016 Regular Council Meeting
4. Delegations: a) N/A
5. Public Hearings: N/A

6. Bylaws:

These first two bylaws have minor amendments to them which Administration will speak to at the meeting.

- p9-13
- a) Records Retention and Disposition Bylaw (428-16) – to establish regulations and procedures for the retention and disposal of Summer Village records pursuant to the provisions of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act. *(give all readings to bylaw)*
 - b) Bylaw Officer Position Bylaw (429-16) – to create the position of a Bylaw Enforcement Officer for the Municipality. This bylaw combines the original Bylaw 232-01 and the amending Bylaw 235. *(give all readings to the bylaw)*

These next few bylaws are existing bylaws, which we are asking Council to review and provide comments, proposed changes, etc. We will then bring any amended bylaws to our December 15th, 2016 meeting for Council review and approval. You will note that Mayor Giesbrecht has provided his comments on these bylaws already.

- p19-20
- c) Sewage and Waste Water Disposal Bylaw (217) – to control and regulate the disposal of sewage and waste water within certain areas and on certain properties within the Summer Village. Comments from Mayor Giesbrecht: Simplify to include:
 - All developed property must have a CSA approved sewage/wastewater holding tank
 - Buildings with running water must have plumbing to drain into the holding tank
 - All outhouses must have a CSA approved sewage/wastewater holding tank
 - Field systems are not permitted within West Cove
 - Sewage/wastewater must be pumped out of holding tanks by a commercial hauler and disposed of in a designated lagoon/treatment facility*(for Council review and to provide direction to administration)*

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d) Curfew Bylaw (292) – the purpose of imposing protective curfew regulations within the boundaries of the Summer Village of West Cove. Mayor Giesbrecht comments: Looks okay to me. Legal review?? Should we add a section indicating parks are closed at 11:00 PM or Midnight? Have hours' signs made for the parks on the lakefront? Admin Comment – who is enforcing this? *(for Council review and to provide direction to administration)*

p 27-41

e) Fireworks Bylaw (299) – the purpose of providing for the safe possession, sale, giving away, storage, purchase and discharge of high and low hazard fireworks, and penalties in compliance with municipal policy, the Alberta Fire Code as amended, the Safety Codes Act and amendments thereto (R.S.A. 2000, c. S-1), and the Explosives Act (R.S.C. 1985, c. E-17). Mayor Giesbrecht comments: Confusing. Has sections that may conflict with burning bylaw 416. Should it be combined with 416 and 196? Needs revision/review *(for Council review and to provide direction to administration)*

p 42-51

f) Waste Collection and Disposal Bylaw (303) – to provide for the collection, removal and disposal of garbage, refuse, ashes, and organics in the Summer Village of West Cove. Mayor Giesbrecht comments: (Section 4 - should we add that from Nov 1 to Apr 30 organics are to be placed in the garbage? Section 3 - is section 3(i) possible for weekenders? Good idea but if they are not out it may not be possible. Section 6 - not sure section 6(c) I is appropriate. Not possible in winter and summer only if residents are diligent about separating household garbage. Don't think this is happening much. not sure it should be residents responsibility to replace a damaged cart after specific # of years used. They are plastic and won't last forever. Some may try to switch damaged carts with someone else!! Schedule A fines: 6(b) - not appropriate - waste is garbage!! What do they mean by waste? 6(c)i- should not be a fine. Should be allowed. 6(j) - only if they damaged the cart. *(for Council review and to provide direction to administration)*

These next bylaws have been forwarded to legal counsel for their review and amendments. Heather and Wendy are meeting with legal counsel on Monday morning to review her work thus far, we will forward these proposed bylaws as soon as we can. They may make the Dec. 7 agenda, or they may have to wait until the Dec. 15 meeting.

- g) Parking Bylaw (430-16) – to combines old parking bylaw, weight restrictions of vehicles on MR and speed limit
- h) Unsightly Premises Bylaw (431-16)
- i) Animal Control Bylaw (432-16)
- j) Off-Highway Vehicles Bylaw (433-16)
- k) Noise Bylaw (436-16)

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7. Business: p52-56 a) Playground Inspection Policy – *(for Council approval)*
- b) Urban Reserve Policy - to act in a professional and environmentally responsible manner in respect to the use of the Urban Reserve areas in the Village, and to eliminate to the best of its ability, the possibility of any incorrect use of these properties. This policy was rescinded, but is here for Council review and to determine whether this type of policy is required in the Summer Village. *(for Council direction)* p57-58
- c) Agreement with Municipal Planning Services – please see attached the proposed Agreement between Municipal Planning Services and the Summer Village of West Cove for a term of five years. *(for Council to approve Agreement with Municipal Planning Services for a term of 5 years)* p59-81
- d) Subdivision and Planning Authority Bylaw (434-16) – if Council agrees to the agreement with Municipal Planning Services above, then we will need to pass a bylaw to establish a Planning and Subdivision Authority in the Municipality. *(for Council to give all readings to bylaw)* p82
- e) Fees and Charges Bylaw (435-16) - to be known as the Summer Village of West Cove Fees & Charges Bylaw. The fees within this bylaw have been revised to coincide with your new Development Officers contract as well as the agreement with Municipal Planning Services above *(for Council to give all readings to bylaw)* p83-85
- f)
- g)
- h)
8. Financial N/A
9. Councillors' Reports
10. Administration Reports
N/A
11. Information and Correspondence
- a) Summer Village Bylaw Index p86-89
12. In camera N/A

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13. Adjournment

Next Meetings:

- Regular Council Meeting December 15th, 2016 at 6:00pm