

**SUMMER VILLAGE OF WEST COVE  
AGENDA**

Thursday, March 30<sup>th</sup>, 2017 – at the Community Hall at 6:00 p.m.

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1. Call to order
2. Agenda a) Thursday, March 30<sup>th</sup>, 2017 Regular Council Meeting
3. Minutes: p1-4 a) Thursday, February 23<sup>rd</sup>, 2016 Regular Council Meeting
4. Delegations: p5 a) 6:30 p.m.–Chris Kipfer, Bugs Lawn Care to discuss summer maintenance program  
b) 7:00 p.m.–Chantal Dumouchel to discuss tax penalty cancellation request (discussion to take place In Camera)  
c) 7:30 p.m -Nikki Smith, Fortis Alberta to discuss Fortis Franchise Agreement  
p6-55
5. Public Hearings: N/A
6. Bylaws: a)
7. Business: a) Discussion on Director of Emergency Management – further to previous discussions, the Summer Village needs to appoint a Director of Emergency Management who will take some training and lead the municipality. Is there a member within the community who may be interested, or should the municipality look at appointing Shari Ives from North West Fire Rescue. Either way we need to ensure there are funds in the budget to cover this (*discussion and direction at meeting time*)  
b) 2017 Weed Inspector – as per the MGA, Councils must appoint a Weed Inspector annually to service the municipality and as in the past we are recommending Jackie Gamblin (*that Jackie Gamblin be appointed Weed Inspector for the Summer Village for the 2017 year*)  
c) East End Bus Society – 2017 Notice of Annual Meeting scheduled for Monday, March 27<sup>th</sup>, 2017 in Onoway. Deputy Mayor St. Amand will attend (*ratify attendance*)  
p56  
d) West Inter Lake District (WILD) Regional Water Services Commission – invite to Ground Breaking Ceremony Thursday March 30<sup>th</sup>, 2017 in Onoway (*ratify attendance*)  
p57  
e) ATB Proposal – further to previous discussions, please find attached a proposal from ATB to change banking institutions. We are very excited with the ATB proposal and are changing all of our municipalities to them (no fees, higher interest on funds in the bank, lower interest if we need to borrow, and we can make utility payments at the bank (*approve the ATB Proposal and authorize its execution*))  
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f) Lagoon discussion – further to previous discussions regarding implementing some sort of a disposal fee at the lagoon, I believe we should continue this discussion (*discussion and direction at meeting time*)

g) Excess items that could be considered for disposal – further to the review of items covered under insurance, we should continue the discussion on disposing of excess items such as the pump and the pipe (*discussion and direction at meeting time*)

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h) Alberta Beach Community League – March 9<sup>th</sup>, 2017 letter inviting the Summer Village to support or donate to their "Rebuild the Rink" project. I do not believe this is the type of project the Summer Village would contribute to, but perhaps there are youth from your community that are utilizing this venue. (*accept for information, support or donate to the project, or some other direction as given by Council*)

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i) West Inter Lake District (WILD) Regional Water Services Commission – invite to April 22<sup>nd</sup>, 2017 Annual Meeting at the Onoway Heritage Centre at 11:00 a.m. (*authorize attendance*)

p 81-83  
p 84  
p 85-87

j) 2017 Draft Budget – further to previous discussion, attached is the latest version of the draft budget for review. This budget is proposing a 1.5% increase in municipal tax dollars collected, but has \$10,000 being brought in from unrestricted surplus to cover anticipated costs to wrap up the Municipal Inspection, as well as \$10,000 in grant revenue to offset road rehabilitation work. The school requisition is up almost 2% from last year, but this is something the Summer Village has no control over (we are simply the collector of the funds for the Province). Also attached are the recently released grant funding allocations for 2017 and I am very happy to report that your annual allocations are only very slightly reduced (MSI Capital from \$99,439 to \$97,159 and MSI Operating from \$8,797 to \$8,725). I have also attached your summary of Grant Funding Dollars Available for 2017. (*accept draft budget and grant allocation report for information*)

k)

l)

m)

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8. Financial
- p88-102
- a) Accounts payable –Cheque Listing for – January and February 2017
  - b) Bank Reconciliation – for January and February 2017
  - c) GIC Details & Savings Account Reconciliation – February 2017
  - d) Grant Report – N/A
9. Councillors' Reports
10. Administration Reports
- p103-105
- a) update on permitting processes (Safety Codes/Development Officer/Summer Village)
  - b) update on FOIP matter
11. Information and Correspondence
- p106-144  
p145-156  
p157-159  
p160  
p161-163  
p164-186  
p187  
p188-189  
p190-191  
p192-194
- a) Ministerial Order – attached are two February 15<sup>th</sup>, 2017 letters to Municipal Affairs. The first is to Hon. Shayne Anderson and its our monthly report and the second is to Brad Pickering at its in response to his letter.
  - b) Compliance Letter – 17COMP08-37 – for 911 – 9<sup>th</sup> Street
  - c) Lagoon Reports – for February 2017
  - d) AUMA – 2016 Year in Review Report
  - e) AUMA – March 16<sup>th</sup>, 2017 email from CEO Sue Bohaichuk and attached report on 2017 provincial budget highlights
  - f) Fortis Alberta – February 15<sup>th</sup>, 2017 letter on LED streetlight conversion program update
  - g) ASVA – March 6<sup>th</sup>, 2017 email from Executive Director Bev Anderson on the determination of travel trailers as it relates to the Statistical Information Return and “residences”
  - h) Town of Mayerthorpe – Community Peace Officer Report for February
  - i) Yellowhead Regional Library – March 13<sup>th</sup>, 2017 letter and 2016 Annual Report
  - j)
  - k)
12. In camera N/A
13. Adjournment

### Next Meetings:

- SVLSACE Meeting – April 1<sup>st</sup>, 2017 at 9:00 a.m. in Alberta Beach (West Cove is host)
- WILD Water Annual Meeting – April 22<sup>nd</sup>, 2017 11:00 a.m. at Onway Heritage Centre
- Regular Council Meeting April 27<sup>th</sup>, 2017 at 6:00pm at the Community Hall
- Regular Council Meeting May 25<sup>th</sup>, 2017 at 6:00 p.m. at the Community Hall

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- SVLSACE Meeting – June 3<sup>rd</sup>, 2017 at 9:00 a.m. (location tbd)
- Nomination Day – June 10<sup>th</sup>, 2017 from 10:00 a.m. to 12:00 noon at the Community Hall
- Advance Vote – June 28<sup>th</sup>, 2017 from 4:00 p.m. to 8:00 p.m. at the Royal Executive Hotel
- Regular Council Meeting June 29<sup>th</sup>, 2017 at 6:00 p.m. at the Community Hall
- Election Day – July 8<sup>th</sup>, 2017 from 10:00 a.m. to 7:00 p.m. at the Community Hall
- Organizational Meeting, followed by Regular Council Meeting at 6:00 p.m. at the Community Hall