

**SUMMER VILLAGE OF WEST COVE  
AGENDA**

Thursday, May 25<sup>th</sup>, 2017 – at the Community Hall at 6:00 p.m.

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1. Call to order
2. Agenda a) Thursday, May 25<sup>th</sup>, 2017 Regular Council Meeting
3. Minutes: p1-3 a) Monday, May 1<sup>st</sup>, 2017 Regular Council Meeting
4. Delegations: p4-5 a) 6:05 p.m.– Wendy Henderson, to discuss back lane and lack of drainage on their front street (pics incl.)
5. Public Hearings: n/a
6. Bylaws: a) Bylaw 447-17 – Ste. Anne Summer Villages Emergency Management Bylaw. Further to previous meetings and discussions, attached is the latest version of this bylaw. This is a bylaw to establish a regional emergency advisory Committee and a regional emergency management Agency to provide for emergency management for the S.V. of West Cove and Summer Villages that are part of this regional agency  
*(requesting consideration for all 4 readings of this bylaw)*  
p 6-12
7. Business: a) Disposal of excess equipment, tabled from the last two meetings. Further discussion to take place at meeting time *(direction as given by Council)*  
b) Alberta Municipal Affairs – May 1<sup>st</sup> and May 8<sup>th</sup>, 2017 letters on extending the Municipal Sustainability Initiative Funding Agreement for an additional two year period (funding now ending in fiscal year 2018-2019). The noted agreement is attached for review and approval *(approve agreement and authorize its execution)*  
p 13-16  
c) Onoway Regional Fire Services – May 3<sup>rd</sup>, 2017 letter on their fire service and requesting an opportunity for Council to consider changing to their fire service, or offering to meet to discuss what their fire service can provide to the Summer Village. Given the time of year it is, if Council was interested I would suggest waiting until after the municipal election to take up these discussions. *(defer until after the municipal election, or invite a representative to the June Council meeting, or some other direction as given by Council)*  
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- d) Ste. Anne Gas Coop – invite to their 2017 Annual Charity Golf Tournament on Friday, July 14<sup>th</sup>, 2017 at Trestle Creek Golf Resort. Cost is \$135.00 per person and includes golf and dinner. Funds raised go to the Kids with Cancer Society *(accept for information or authorize attendance or a donation)*

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- e) Lagoon Operator Resignation – attached is a May 14<sup>th</sup> 2017 email from Bill Coulson giving notice of resignation as lagoon operator effective May 31<sup>st</sup>, 2017. I have made verbal inquiries as to a replacement operator, and hopefully by meeting time I will have a proposal for Councils consideration *(accept resignation of lagoon operator Bill Coulson effective May 31<sup>st</sup>, 2017 and appoint \_\_\_\_\_ as lagoon operator effective June 1<sup>st</sup>, 2017)*

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- f) Farm Safety Centre – May 3<sup>rd</sup>, 2017 letter explaining their program throughout the Province and inviting the Summer Village to financially contribute to their program in an amount between \$200 and \$400. It appears the last time West Cove supported this group was back in 2013 in the amount of \$300 *(donate \_\_\_\_\_ for 2017, deny donation, or some other direction as given by Council)*

p 25-26

- g) Municipal Development Plan review – further to previous discussions, there are two scheduled sessions with the consultants on the municipalities review of the MDP:  
-May 18<sup>th</sup>, 2018 workshop for Council and Administration, 4:00 p.m. to 6:00 p.m. Onoway Heritage Centre  
-June 3<sup>rd</sup>, 2017 open house with the public, 9:30 a.m. to 11:30 a.m. Darwell Seniors (in conjunction with South View and Silver Sands)

*(authorize attendance of Council and Administration to both)*

- h) 2017 Municipal Elections – appointment of Returning Officer. As per the Act, the Summer Village must appoint a Returning Officer to oversee the election process. The Returning Officer can appoint or delegate any part of their duties to a Deputy Returning Officer as deemed necessary *(appoint \_\_\_\_\_ as Returning Officer for the purposes of the 2017 Summer Village of West Cove election)*

i)

j)

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k)

l)

8. Financial
- a) Accounts payable – n/a
  - b) Bank Reconciliation – n/a
  - c) GIC Details & Savings Account Reconciliation – n/a
  - d) Grant Report – n/a
9. Councillors' Reports
10. Administration Reports
- p 27 -Development Officers Report
  - FCSS funding (\$2,500 is going to Darwell Library and \$1,500 to Darwell school)
  - Playground Inspection Report
  - Boat Launch Update
  - Traffic Bylaw Update(Back Lanes)
11. Information and Correspondence
- p28-36 a) Development Permit No 17DP03-37 for demolition of an existing building, construction of a guesthouse over garage, and installation of a septic system (holding tank) on 1107 – 11<sup>th</sup> Street.
  - p37-43 b) Development Permit No. 17DP04-37 for placement of a single detached dwelling, well, and installation of a septic system (holding tank) on 1024 – 10<sup>th</sup> Street
  - p44-49 c) Development Permit No. 17DP05-37 for demolition of an existing accessory building on 512 – 5<sup>th</sup> Street
  - p50-55 d) Protecting Alberta's Water Resources – updates from the Aquatic Invasive Species Program
  - p56-58 e) ASVA – April 28<sup>th</sup>, 2017 email on a meeting with Min. Phillips to discuss issues pertaining to mooring policy, abandoned ice fishing huts and the ASVA's Lake Stewardship Guide
  - p59-61 f) Town of Mayerthorpe – April Community Peace Officer report
  - p62-67 g) East End Bus Society – Annual meeting report and stats
  - p68 h) Fortis Alberta – April 21<sup>st</sup>, 2017 letter on LED Streetlight Conversion Program Update
  - p69-70 i) Yellowhead Regional Library – May 8<sup>th</sup>, 2017 Executive Committee Highlights.
  - j)
  - k)
12. In camera
13. Adjournment

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**Next Meetings:**

- Regular Council Meeting May 25<sup>th</sup>, 2017 at 6:00 p.m. at the Community Hall
- SVLSACE Meeting – June 3<sup>rd</sup>, 2017 at 9:00 a.m. (location tbd)
- MDP Open House – June 3<sup>rd</sup>, 2017 from 9:30 a.m. to 11:30 a.m Darwell Seniors
- Nomination Day – June 10<sup>th</sup>, 2017 from 10:00 a.m. to 12:00 noon at the Community Hall
- Advance Vote – June 28<sup>th</sup>, 2017 from 4:00 p.m. to 8:00 p.m. at the Royal Executive Hotel
- Regular Council Meeting June 29<sup>th</sup>, 2017 at 6:00 p.m. at the Community Hall
- Election Day – July 8<sup>th</sup>, 2017 from 10:00 a.m. to 7:00 p.m. at the Community Hall
- Organizational Meeting, followed by Regular Council Meeting at 6:00 p.m. at the Community Hall