

**SUMMER VILLAGE OF WEST COVE  
AGENDA**

Thursday, October 26<sup>th</sup>, 2017 – at the Community Hall at 6:00 p.m.

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1. Call to order
2. Agenda                    a)    Thursday, October 26<sup>th</sup>, 2017 Regular Council Meeting
3. Minutes:                    a)    Thursday, September 28<sup>th</sup>, 2017 Regular Council Meeting  
    *p 1-3*
4. Delegations:            a)    6:15 p.m.– Beth Wilkey: discussion on Summer Village matters and content found in the Municipal Affairs inspection report  
    6:30 p.m.–Chief Dave Ives: North West Fire Rescue, discussion on fire services
5. Public Hearings:        n/a
6. Bylaws:                    n/a
7. Business:                    a)    West Cove Community League – letter received October 16<sup>th</sup>, 2017 requesting Councils' consideration for renovations/upgrades to the community hall to enhance Community League sponsored events. It certainly makes sense to have this facility as "useful" as it can realistically be for the community, and I would suggest the next step would be to get quotes on the upgrades Council deems worthy of further consideration. At this time the Summer Village grant funding that is available for these renovations/upgrades is the Gas Tax Fund and the MSI-Capital Grant *(that the Summer Village prepare a Request For Proposals for renovations/upgrades to the community hall as directed, or some other direction as given by Council)*  
  
    b)    FortisAlberta Franchise Agreement – attached is an October 13<sup>th</sup>, 2017 letter from the Alberta Utilities Commission noting the status/progress of the franchise agreement with FortisAlberta. Back in April Council gave 1<sup>st</sup> and 2<sup>nd</sup> readings to bylaw 442-17, and also approved the agreement and authorized its execution. The franchise fee is to remain at 0%. As we have gone through the public notice process, we are now requesting 3<sup>rd</sup> reading of the bylaw *(that bylaw 442-17, for the purpose of granting FortisAlberta the right to provide distribution access services within the Municipality, be given third reading)*  
  
    *p 4-5*  
  
    *p 6-8*

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- c) Travis MJ – attached is a September 21<sup>st</sup>, 2017 email and agreement on the Transportation Routing and Vehicle Information System Multi Jurisdiction (TRAVIS-MJ) agreement which is promoting a simplified, electronic oversize commercial vehicle permitting system. Please refer to Heather's Sept. 21 email for more details (*approve agreement and authorize execution, defer for additional information, accept agreement for information, or some other direction as given by Council*)

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- d) Director of Emergency Management (DEM) – further to many previous discussions and our emergency management agency and plan, Administration is requesting consideration to appoint Shari Ives as DEM for the Summer Village of West Cove. Currently, by default, this is appointed to myself as CAO, but I truly believe that this needs to be appointed to someone with proper training, experience and drive to sustain and promote our emergency management program. Under this proposal the annual cost would be approximately \$4,760.00 (*accept proposal and appoint Shari Ives as Director of Emergency Management for the Summer Village of West Cove effective October 26<sup>th</sup>, 2017, or defer for additional information/clarification, or accept for information, or some other direction as given by Council*)

p 23-25

- e) Alberta Municipal Affairs – letter received September 28<sup>th</sup>, 2017 on Conflict Resolution Day which is scheduled for October 19<sup>th</sup>, 2017. The Province is encouraging municipalities to host an event or activity in their community (*accept for information, refer to Community League to host activity, or some other direction as given by Council*)

- f) December Council Meeting – is currently scheduled for December 28<sup>th</sup>, 2017, we should discuss changing or cancelling this meeting (*reschedule the December 28<sup>th</sup> meeting to December \_\_\_\_, or cancel the December 28<sup>th</sup> meeting*)

p 26-28

- g) Rob Heron 1104 – 11<sup>th</sup> Street – October 15<sup>th</sup>, 2017 email requesting Council reconsider its requirements for the spreading of black dirt and seed on the areas in the lagoon property where clay material had been deposited. (*direction as given by Council*)

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- h) Memorial Bench Park 1 – attached is an email from Mr. & Mrs. Duiker on refurbishing the bench at park 1 and putting a memorial plaque on same. If Council is in agreement, all associated costs would be the responsibility of Mr. & Mrs. Duiker *(that the Summer Village of West Cove authorize Mr. & Mrs. Duiker to proceed with refurbishing the bench in Park 1 and applying a memorial plaque to same with all associated costs being borne by the Duikers, or deny the request, or some other direction as given by Council)*

i)

j)

k)

8. Financial

p 32-37  
p 38-39  
p 40-42

- a) Accounts payable bank reconciliation and cheque listing – September  
b) GIC Details & Savings Account Reconciliation – September  
c) Revenue and Expenses – ending October 24, 2017  
d) Grant Report – n/a

9. Councillors' Reports

10. Administration Reports

p 43-46  
-Development Officers report  
-back alley behind 615-6<sup>th</sup> Street

11. Information and Correspondence

- p 47  
p 48  
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p 50-52  
p 53
- a) Direct Deposit – October 6<sup>th</sup>, 2017 for \$97,159.00 which represents MSI Capital funds  
b) Town of Mayerthorpe – Community Peace Officer Reports for September 2017  
c) Alberta Municipal Affairs – September 18<sup>th</sup>, 2017 letter advising the operating spending plan submitted for the Municipal Sustainability Initiative Operating funds has been accepted  
d) MP Jim Eglinski – October 2<sup>nd</sup>, 2017 letter referencing discussions at a June 24, 2017 meeting in Parkland County  
e) D.R. Noddle – September 11<sup>th</sup>, 2017 letter to Attorney General of Ontario Ministry of Health – Notice to Alleged Partner

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p54-5b f) Alberta Municipal Affairs – October 17<sup>th</sup>, 2017 letter advising Ministerial Order has been granted for the Ste. Anne Summer Villages Regional Emergency Advisory Committee

g)

h)

12. In camera n/a

13. Adjournment

### Next Meetings:

- Regular Council Meeting October 26<sup>th</sup>, 2017 at 6:00 p.m. at the Community Hall
- AUMA Convention – November 22 to 24<sup>th</sup> in Calgary
- Regular Council Meeting November 30<sup>th</sup>, 2017 6:00 p.m. at the Community Hall
- Regular Council Meeting December 28<sup>th</sup>, 2017 (will have to be changed)