

**SUMMER VILLAGE OF WEST COVE
COUNCIL ORGANIZATIONAL MEETING
THURSDAY, JUNE 29TH, 2017 AT 6:00 PM
Location: Community Hall in West Cove, Alberta**

AGENDA

- 1. Call to Order (by CAO)**
- 2. Oath of Office** (administered by CAO, distribution of Roles and Responsibilities Of Officials in a Local Government and Pecuniary Interest for Municipal Councillor (both AMA documents) and Bylaw 423-16 Council Procedural Bylaw)
- 3. Adoption of Agenda**
- 4. Mayor – Nomination & Appointment & Official Oath of Office**
- 5. Deputy Mayor (s) - Nomination & Appointment & Official Oath of Office**
- 6. Confirmation of Council Meeting Dates & Time** (last Thursday of the month 6:00 p.m.)
- 7. Confirmation of Signing Authority** (two signatures required, one elected and one administration to always sign, any Council member and CAO or Assist CAO)
- 8. Confirmation of Banking Authority** (Royal Bank of Canada and ATB Financial)
- 9. Confirmation of CAO Appointment** (Wildwillow Enterprises Inc. – Wendy Wildman)
- 10. Confirmation of Auditor Appointment** (Seniuk & Company)
- 11. Confirmation of Solicitor Appointment** (Patriot Law Group)
- 12. Confirmation of Assessor Appointment** (Dan Kanuka, Municipal Assessment Services Group)
- 13. Confirmation of Development Authority** (Tony Sonneleitner, Development Officer)
- 14. Confirmation of Subdivision & Development Appeal Board** (Joint Subdivision & Development Appeal Board remain appointed)
- 15. Confirmation of Municipal Planning Commission** (all Council)
- 16. Confirmation of FOIP Coordinator** (CAO)
- 17. Confirmation of Community Peace Officer** (Town of Mayerthorpe Peace Officer Services Agreement - Dwight Dawn)

18. Confirmation of Committee Appointments:

- a) Development Appeal Board Subdivision & Development Appeal Board (was: member of public, alternate: Giesbrecht)
- b) Assessment Appeal Board & Assessment Review Board (was: St. Amand)
- c) Highway 43 Waste Commission Regional Solid Waste disposal site (was: Giesbrecht)
- d) West Inter-Lake District Regional Water Commission (was: Breton, alternate: St. Amand)
- e) Lac Ste. Anne Emergency Management Agency - Regional Emergency Management Agency (was: St. Amand & CAO, alternate: Breton)
- f) Summer Villages East (was: Giesbrecht)
- g) Regional Emergency Services (was Giesbrecht, alternate Breton) establish one)
- h) Regional FCSS (was Giesbrecht, alternate St. Amand)
- i)
- j)
- k)

19. Municipal Office Location (4808 – 51 Street – Town of Onoway)

20. Policy #16-213 Council, Administration, Staff and Contractor Reimbursement Policy (confirm as is, or approve with changes)

P1-2

21. Adjournment