

**SUMMER VILLAGE OF WEST COVE  
AGENDA**

Thursday July 28<sup>th</sup>, 2016 – at the Community Hall at 7:00 p.m.

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1. Call to order
2. Agenda a) Thursday July 28<sup>th</sup>, 2016 Regular Council Meeting
3. Minutes: p1-3 a) Tuesday, July 5<sup>th</sup>, 2016 Regular Council Meeting
4. Delegations: a) 7:15 p.m. - Crystal Atkinson from 1826 Cove Crescent; request for removal of tax penalty (deferred from previous meeting)  
p4 b) 7:30 p.m. - Ms. Deeks – 106 – 1<sup>st</sup> street broken window
5. Public Hearings: N/A Land Use Bylaw (6:30 p.m.)
6. Bylaws: a) Land Use Bylaw 417-16 – further to the Public Hearing, Council may wish to give consideration to second and third readings of this bylaw. Or Council may direct the Development Officer to make changes to this bylaw further to the public hearing. *(give second and third readings to bylaw, or amend bylaw as directed by Council)*  
b) Burning Bylaw (416-16) – to prohibit and control open burning within the corporate limits of the Summer Village of West Cove. *(give all readings to bylaw)*  
p5-14
7. Business: a) Boat Lift & Pier Section Removal Policy - to have all privately owned boat lifts, pier sections and pier stands, removed from the public parks and parkways by June 1<sup>st</sup> of each year. *(Council to approve the Boat Lift & Pier Section Removal Policy as is, or approve with changes, or accept for further information)*  
p15  
b) Sewage Lagoon Access Policy - to act in a professional and environmentally responsible manner in respect to access and use of the West Cove sewage lagoon, and to eliminate to the best of its ability, the possibility of any incidents in the way of sewage spills or harm in any way to the environment or its properties. *(Council to approve the Council, Administration, Staff and Contractor Reimbursement Policy as is, or approve with changes, or accept for further information)*  
p16-24  
c) Memorial Bench – request from Jill Haws to do a memorial bench for the Sanregret family within the Summer Village of West Cove. There are two potential parks that she mentions where a memorial bench could be, one is next to Jim Herron's cabin and the other park by Camp Warwa, both of these parks already have benches installed they are just in need of repair and revitalization. Please see the attached pictures of the mentioned benches. *(for Council discussion)*  
p25-33  
d) 58<sup>th</sup> Annual ASVA Conference – rooms are booked for Mayor Giesbrecht for the 58<sup>th</sup> Annual ASVA Conference from October 21<sup>st</sup>-22<sup>nd</sup>, 2016. *(Council to ratify attendance of Mayor Giesbrecht)*

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- p34
- e) 2016 Ste. Anne Natural Gas Co-op Ltd. Annual Meeting – the Annual Meeting will be held on August 18<sup>th</sup>, 2016 at the Ste. Anne Office, barbeque starts at 6:00pm, meeting will commence at 7:00pm. *(for Council to approve attendance)*
- p35-38
- f) Town of Onoway – July 13<sup>th</sup>, 2016, Family and Community Support Services (FCSS) Grant for 2016, the Summer Village of West Cove has been approved to fund a Community Sign in the amount of \$2,500.00 and to fund West Cove Days in the amount of \$2,000.00. *(for Council to accept for information)*
- g) Tax Payment Plan – the Summer Village of West Cove has not promoted a tax payment plan in the past, as there are only 3 residents who have post dated cheques with the Summer Village administration. Administration is seeking a motion from Council to initiate the process of starting online payments for residents who agree to a tax payment plan. Administration will bring back to the August meeting a Tax Payment Plan Bylaw for Council review. *(for Council discussion)*
- p39-417
- h) Attached is the Lac Ste. Anne Regional Health Services Recruitment & Retention Committee Protocol and Terms of Reference Document (Physician and Recruitment and Retention Committee). The Committee continues to work towards ensuring long term and active physicians within the East end of Lac Ste. Anne County. This protocol and Terms of Reference has been reviewed and approved by the Committee, as well as by Lac Ste. Anne County. It is here for each Summer Village to consider, and was discussed at the April 9<sup>th</sup>, 2016 Annual Meeting of the Committee *(to approve as is, approve with changes, defer for further information, accept for information)*
- p48-53
- i) Lac Ste. Anne Regional Health Services Recruitment & Retention Committee – attached is the business plan presented to the noted committee and then shared with the Summer Villages on July 21<sup>st</sup>, 2016. West Cove needs to determine if they wish to stay a part of this committee starting in 2017 under the new initiative and business plan. In 2016 West Cove budgeted \$1,250.00, and I believe under this business plan West Cove would be looking at \$2,949.62 for the 2017 year. Perhaps there may be an opportunity to become a member of the new Committee but still remain at the same or similar financial investment as 2016. Additional discussion at meeting time *(support the business plan and agree to become a member in the LSA Regional Health Services Recruitment & Retention Committee and agree to the 2017 proposed costs, become a member but request to remain at 2016 investment amounts, decline the opportunity to become a member, or some other direction as given by Council)*

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p 54-62

j) ASVA – July 21<sup>st</sup>, 2016 email on an Important Review of the Alberta Water Council’s Lake Management Recommendations – the attached 13 recommendations will be given to the Government of Alberta for approval and implantation. The ASVA has reviewed the recommendations and are in support of them. The Summer Village of West Cove has been asked to review the 13 recommendations and Appendix F and if there are any changes required to forward changes by August 22<sup>nd</sup>, 2016. This very large document was emailed to Council on July 21<sup>st</sup>, 2016. *(for Council review and direction as provided)*

p 63-65  
p 66-72

k) Ste. Anne Emergency Response – at the June 23<sup>rd</sup> meeting we approved the Terms of Reference for the Advisory Committee but not the Management Agency. Also, the bylaw was approved in principle with revisions to come. Attached is the final version of the Terms of Reference for the Emergency Management Agency as well as the Summer Village Bylaw for Emergency Management *(approve Terms of Reference as is or with changes, give all readings to the bylaw as presented or with changes, or accept for information, or some other direction as given by Council)*

l)

m)

n)

8. Financial

p 73-88  
p 89-91  
p 92-110

- a) Bank Statement, Bank Reconciliation & Cheque Listing April, May, June 2016
- b) Income and Expense Statement – as of June 30<sup>th</sup>, 2016
- c) Savings Account and GIC Details
- d) Grant Report – N/A

9. Councillors’ Reports

10. Administration Reports

p 111-112

- a) Ministerial Report
- b) Water at the Shop (signage and testing)
- c) Weed Cutting
- d) Community Hall Rental (September 17<sup>th</sup>, 2016)
- e) Development Officers Report (June/July) to be reviewed when Blaine is present

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11. Information and Correspondence

- p 113 a) Letter to Minister Larivee – July 6<sup>th</sup>, 2016, regarding  
Corporate Governance Review
- p 114-146 b) Letter to Minister Larivee – July 13<sup>th</sup>, 2016, regarding  
Ministerial Order No. MSL:014/16 – July 15<sup>th</sup>, 2016 Report
- p 147-163 c) Letter to Minister Larivee – July 13<sup>th</sup>, 2016, regarding  
Ministerial Order No. MSL:014/16 – response to June 7<sup>th</sup>  
letter
- p 164-167 d) AB Municipal Affairs – June 29<sup>th</sup>, 2016 letter from 9  
Municipalities to the Minister on Fire Services
- p 168 e) AUMA – July 4<sup>th</sup>, 2016, September 22<sup>nd</sup>, 2016 deadline for  
nominations for the AUMA Board Positions

12. In camera a) Legal

13. Adjournment

Next Meetings:

- Thursday, August 25<sup>th</sup>, 2016 at 7:00 pm
- ASVA Annual Meeting – October 21<sup>st</sup>-22<sup>nd</sup>, 2016