

## Summer Village of West Cove

Administration Office Contact Information:

Mail: 721 Valking Road West Cove, AB T0E 0A2

Phone: 587-873-5765 Fax: 780-967-0413

Email: [svwestcove@outlook.com](mailto:svwestcove@outlook.com)

Website: [www.westcove.ca](http://www.westcove.ca)

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### Assessment Complaints:

If you believe your assessment is unfair, you may file a written complaint to the Assessment Review Board. The Assessment Review Board has the authority to review your assessment and direct the assessor to make amendments. Its function is to hear evidence as to whether your property is assessed on an equitable basis with similar properties. An assessment review board has no jurisdiction to deal with complaints about assessments for linear property, the Municipal Government Board has jurisdiction to hear complaints about assessments for linear property.

Pursuant to Section 460 of the Municipal government Act:

-A complaint **must** be made on the prescribed form and accompanied by the required filing fee – **Filing fee for the Summer Village of West Cove is \$50.00 (fifty dollars)**. The prescribed form can be found on the website at [www.westcove.ca](http://www.westcove.ca) or you may contact the Administration Office to obtain a copy.

-If you intend to have an agent submit a complaint on your behalf, authorization must be provided in writing on the prescribed form available on the website at [www.westcove.ca](http://www.westcove.ca) or you may contact the Administration Office to obtain a copy.

-Pursuant to sections 299 and 300 of the Municipal Government Act, all assessed persons are entitled to see or receive sufficient information about the person's property or the summary of assessment. Please contact the Administration Office to make arrangements to view the assessment roll. All other requests for information regarding the property or summary of assessment should be in writing and sent to the Administration Office who will provide the information requested within 10 days of receipt.

If you wish to speak to the assessor you may contact him directly – **Municipal Assessment Services Group Inc. – Dan Kanuka – 780-939-3310 or visit the website <http://masg.ca>**

### **Important Note:**

**Your complaint must be made on or before the final date of complaint which is July 12, 2016.**

A complaint against your assessed property value does not exempt you from paying taxes on time or from late payment penalties. If a complaint is successful, the adjustment will be applied to the tax account. Refund requests must be made in writing.

**Assessment complaints and the appropriate filing fee must be returned to the Summer Village of West Cove Administration Office on or before July 12, 2016 to:**

**Summer Village of West Cove Assessment Review Board  
721 Valking Road  
West Cove, AB  
T0E 0A2**

**Please make cheque payable to: Summer Village of West Cove**